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# **SUSTAINABLE CITIES PROJECT-II**

## **Additional Financing**



**Republic of Türkiye**  
**Akçakoca Municipality**

**Akçakoca Covered Market Rooftop  
Solar Power Plant Project  
Stakeholder Engagement Plan**

**Final Report**

January 2024



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## Akçakoca Covered Market Rooftop Solar Power Plant Project Stakeholder Engagement Plan

### Final Report

January 2024

Prepared by ACE Consulting and Engineering Inc.

Client: ILBANK A.Ş

Project Owner: Akçakoca Municipality

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Services*

Seba Office Boulevard C Blok Ofis No: 42  
Ayazaga Mh. Minar Sınırı Sk. No: 21  
34396 Sarıyer / İstanbul, Türkiye

T: 0090 212 444 8731

E: [info@acedanismanlik.com.tr](mailto:info@acedanismanlik.com.tr)

W: [www.acedanismanlik.com.tr](http://www.acedanismanlik.com.tr)





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## List of Abbreviations

<b>AC</b>	:	Alternating Current
<b>ACE</b>	:	ACE Consulting and Engineering Inc.
<b>AF</b>	:	Additional Financing
<b>AFAD</b>	:	Disaster and Emergency Management Presidency
<b>CİMER</b>	:	Presidency Communication Centre
<b>CLO</b>	:	Community Liaison Officer
<b>CSO</b>	:	Civil Society Organization
<b>DC</b>	:	Direct Current
<b>DESOB</b>	:	Union of Chamber of Merchants and Craftsmen
<b>DM</b>	:	Distribution Center
<b>E&amp;S</b>	:	Environmental and Social
<b>EA</b>	:	Environmental Assessment
<b>EHS</b>	:	Environment, Health, and Safety
<b>EIA</b>	:	Environmental Impact Assessment
<b>Eptisa</b>	:	Eptisa Engineering Services
<b>ESIA</b>	:	Environmental and Social Impact Assessment
<b>ESMF</b>	:	Environmental and Social Management Framework
<b>ESMP</b>	:	Environmental and Social Management Plan
<b>ESMR</b>	:	Environmental and Social Monitoring Report
<b>ESMS</b>	:	Environmental and Social Management System
<b>ETL</b>	:	energy transmission line
<b>EU</b>	:	European Union
<b>FI</b>	:	Financial Intermediary
<b>GBV</b>	:	Gender Based Violence
<b>GPN</b>	:	Good Practice Note
<b>GRM</b>	:	Grievance Redress Mechanism
<b>GRS</b>	:	Grievance Redress Service
<b>H&amp;S</b>	:	Health and Safety
<b>IFC</b>	:	International Finance Corporation
<b>ILBANK</b>	:	ILBANK A.Ş.
<b>İŞKUR</b>	:	Turkish Employment Agency
<b>kv</b>	:	kilovolt
<b>kW</b>	:	kilowatt
<b>kWe</b>	:	kilowatt-electric
<b>kWh</b>	:	kilowatt hour
<b>kWp</b>	:	Kilowatt-peak



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<b>LARPF</b>	:	<b>Land Acquisition and Resettlement Policy Framework</b>
<b>m</b>	:	<b>meter</b>
<b>m<sup>2</sup></b>	:	<b>meter square</b>
<b>MEUC</b>	:	<b>Ministry of Environment, Urbanization and Climate Change</b>
<b>MoAF</b>	:	<b>Ministry of Agriculture and Forestry</b>
<b>NGO</b>	:	<b>Non-Governmental Organizations</b>
<b>NTS</b>	:	<b>Non-technical Summary</b>
<b>OG</b>	:	<b>Official Gazette</b>
<b>OHS</b>	:	<b>Occupational Health and Safety</b>
<b>OIP</b>	:	<b>Other Related Interested Party</b>
<b>OP</b>	:	<b>Operational Policy</b>
<b>P50</b>	:	<b>Power production with 50% probability</b>
<b>P90</b>	:	<b>Power production with 90% probability</b>
<b>PAP</b>	:	<b>Project Affected People</b>
<b>PDEUC</b>	:	<b>Provincial Directorate of Environment, Urbanization and Climate Change</b>
<b>PID</b>	:	<b>Project Information Document</b>
<b>PIF</b>	:	<b>Project Identification File</b>
<b>PIU</b>	:	<b>Project Implementation Unit</b>
<b>PMU</b>	:	<b>Project Management Unit</b>
<b>PTT</b>	:	<b>Post, Telegraph and Telephone Administration</b>
<b>PV</b>	:	<b>Photovoltaic</b>
<b>RAP</b>	:	<b>Resettlement Action Plan</b>
<b>SCP</b>	:	<b>Sustainable Cities Project</b>
<b>SEA/SH</b>	:	<b>Sexual Exploitation and Abuse/Sexual Harassment</b>
<b>SEDAŞ</b>	:	<b>Sakarya Electricity Distribution Corporation</b>
<b>SEP</b>	:	<b>Stakeholder Engagement Plan</b>
<b>SHW</b>	:	<b>General Directorate of State Hydraulic Works</b>
<b>SPP</b>	:	<b>Solar Power Plant</b>
<b>TBD</b>	:	<b>To Be Determined</b>
<b>TEDAŞ</b>	:	<b>Turkish Electricity Distribution Corporation</b>
<b>TMMOB</b>	:	<b>The Union of Turkish Engineer and Architect Chambers</b>
<b>TurkStat</b>	:	<b>Turkish Statistical Institute</b>
<b>TÜRÇEP</b>	:	<b>Turkish Environment Platform</b>
<b>UNECE</b>	:	<b>United Nations Economic Commission for Europe</b>
<b>WB</b>	:	<b>World Bank</b>
<b>WBG</b>	:	<b>World Bank Group</b>
<b>WHO</b>	:	<b>World Health Organization</b>





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- Wp** : watt-peak  
**XLPE** : Cross-linked polyethylene cable  
**YİMER** : Foreigners Communication Centre



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## Glossary

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<b>Grievance Redress Mechanism (GRM)</b>	: An accessible and inclusive system, process, or procedure that receives and acts upon complaints and suggestions for improvement in a timely fashion facilitates the resolution of concerns and grievances arising in connection with a project. It ensures that complaints and grievances are addressed through a transparent and impartial process.
<b>Project Affected People (PAP)</b>	: Those are likely to be affected by the Project because of actual impacts or potential risks to their physical environment, health, security, cultural practices, well-being, or livelihoods. These stakeholders may include individuals or groups, including local communities.
<b>Project Implementation Unit (PIU)</b>	: This unit will be established at the level of municipalities/utilities for a sub-project financed by ILBANK through International Financial Institutions and responsible for project implementation.
<b>Project</b>	: The Project is the construction of a rooftop photovoltaic (PV) solar power plant (SPP) to the covered market in the Akçakoca District of Düzce Province in Türkiye
<b>Stakeholder Engagement Plan (SEP)</b>	: A plan, which encompasses planned stakeholder consultation activities and the process of stakeholder engagement.
<b>Stakeholders</b>	: Persons or groups who are directly or indirectly affected by a project and those who may have interests in a project and/or the ability to influence its outcome, either positively or negatively. Stakeholders may include locally affected communities or individuals and their formal and informal representatives, national or local government authorities, politicians, religious leaders, civil society organizations and groups with special interests, the academic community, or other businesses.
<b>Stakeholder Engagement</b>	: Continuing and iterative process, the Borrower identifies, communicates and facilitates a two-way dialogue with the people affected by its decisions and activities and others interested in the implementation and outcomes of its decisions and the Project.
<b>Vulnerable/Disadvantaged Groups</b>	: Population within a country that has specific characteristics that make it at a higher risk of needing humanitarian assistance than others or being excluded from financial and social services. People who, under gender, ethnicity, age, physical or mental disability, economic disadvantage, or social status, may be more adversely affected by resettlement than others and may be limited in their ability to claim or take advantage of resettlement assistance related development benefits.



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## Executive Summary

İLBANK AŞ (İLBANK) is implementing the Sustainable Cities Project (SCP) with technical and financial support from the World Bank (WB) and European Union (EU). The Project assists cities through (a) planning for sustainable infrastructure service needs through more comprehensive and integrated municipal planning; (b) developing capital investment plans linked to urban plans to mobilize long-term financing that is essential in responding to investment priorities, and (c) financing infrastructure service requirements. The objective is to improve the planning capacity of and access to targeted municipal services in participating municipalities and utilities.

“Akçakoca Covered Market Rooftop Solar Power Plant Project” (the Project) is the construction of a rooftop photovoltaic (PV) solar power plant (SPP) on the covered market in the Akçakoca District of Düzce Province in Türkiye and will be implemented in the scope of the SCP-II Additional Financing (AF). The total electricity consumption of the facilities associated with the SPP was 1,613,280 kWh in 2021. The Project consists of 1,080 kW (1,474.2 kWp) installed capacity and the SPP is expected to produce 1,719,000 kWh/year electricity. The Project aims to produce electricity in a manner to protect the environment as well as provide economic development for the district by utilizing solar energy as a renewable energy resource instead of fossil fuels. An underground energy transmission line (ETL) will also be built for the connection of the SPP to the grid of Sakarya Electricity Distribution Corporation (SEDAŞ) from Koçak Eski Sanayi Distribution Center (DM) 4006. The total length of the ETL is about 350 m with a 34.5 kV voltage.

Article 5/1/c of Regulation on Unlicensed Electricity Generation in the Electricity Market (published in the Official Gazette dated 12.05.2019 and numbered 30772) specifies that “The generation facilities based on renewable energy resources with an installed capacity of one megawatt or up to the upper limit of installed capacity determined by the President of the Republic of Türkiye within the framework of Article 14 of the Law, will be able to establish generation facilities free from the obligation to establish a company with pre-license and license”. Based on this article, Akçakoca Municipality has made the application of unlicensed energy generation to the Sakarya Electricity Distribution Corporation (SEDAŞ) on 28<sup>th</sup> of October 2020. The “Call Letter” to unlicensed energy generation connection was received from the SEDAŞ on 17<sup>th</sup> of December 2020, and the project acceptance/approval process has been completed. The Connection Agreement between the Akçakoca Municipality and SEDAŞ was signed on 22<sup>nd</sup> of March 2021. The Project Owner is Akçakoca Municipality.

This Stakeholder Engagement Plan (SEP) has been prepared by ACE Consulting and Engineering Inc (ACE) to encompass planned stakeholder consultation activities and the process of stakeholder engagement in compliance with Environmental and Social Management Framework (ESMF) including Stakeholder Engagement Framework of İLBANK for SCP-II AF, World Bank (WB) Safeguard Policies, including Operational Policies (OPs) (i.e., OP 4.01 - Environmental Assessment and WB’s 2010 Policy on Access



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to Information) and Turkish legislation. This SEP presents project description, national legislation, and international standards applicable to the stakeholder engagement, previous public/stakeholder consultation and disclosure activities; stakeholder identification, stakeholder engagement plan; roles and responsibilities; grievance redress mechanism (GRM) and monitoring/reporting.

The aim of this SEP is to establish a continuous involvement process between the Project Owner, Akçakoca Municipality, and the stakeholders who may be affected or have an interest in the Project. The plan seeks to promote active participation and engagement of all project stakeholders throughout the entire Project's life, including preconstruction, land preparation, construction, and operation phases

Upon completing the Environmental and Social Management Plan (ESMP) and the SEP, consultation meetings with stakeholders and local non-governmental organizations (NGOs) are mandatory for Category B subprojects, following the guidelines of WB OP 4.01 and the SCP-II AF's ESMF. Records of registration forms and detailed meeting minutes will be maintained, but personal data will be anonymized to comply with the Personal Data Protection Law. Additionally, all documents related to stakeholder activities, such as newspaper advertisements, participant lists, meeting minutes, and sample brochures, will be included in the SEP.

In addition, addressing and managing grievances is an essential part of an effective stakeholder engagement strategy. Past experiences have shown that misunderstandings often lead to grievances, but proactive and consistent engagement with communities can prevent or minimize such issues. Therefore, a project-specific Grievance Redress Mechanism (GRM) will be implemented by Akçakoca Municipality /Project Implementation Unit (PIU) throughout the Project's lifespan, encompassing pre-construction, construction, and operation phases.

During the construction and operation stages of the Project, both Akçakoca Municipality and the Contractor will carry out stakeholder engagement activities. The Supervision Consultant will support Akçakoca Municipality and the Contractor in ensuring the successful execution of these SEP activities, and they will be recognized for their effective implementation.

This Project is **exempt from an Environmental Impact Assessment (EIA) study** according to the repealed Turkish EIA Regulation (Official Gazette (OG) numbered 29186 and dated 25.11.2014). The EIA exemption letter dated 23<sup>rd</sup> September 2020 was received from the Düzce Provincial Directorate of Environment, Urbanization and Climate Change (PDFUCC) based on the repealed EIA Regulation by the Project Owner accordingly (see Annex-1). This letter is still valid according to the latest EIA Regulation (OG numbered 31907 and dated 29.07.2022) as the conditions for the exemption have not changed. Moreover, the Project is classified as a **Category B Project** according to the WB OP 4.01



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# 1 Introduction

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## 1.1 Overview

This Stakeholder Engagement Plan (SEP) has been prepared for “Akçakoca Covered Market Rooftop Solar Power Plant (SPP) Project” (“the Project”) to be carried out **under the Sustainable Cities Project-II - Additional Financing (SCP-II-AF)** in Akçakoca District of Düzce Province and financed through World Bank (WB) and ILBANK A.Ş. (ILBANK).

ILBANK is the principal executive body of the Project acting as a financial intermediary as Borrower; whereas, WB and European Union (EU) will provide technical and financial support as Lenders. Akçakoca Municipality is both the beneficiary and the executing organization of the Project. Akçakoca Municipality is responsible for the design and feasibility studies. The Project will be managed by Akçakoca Municipality, under the guidance and supervision of ILBANK. ILBANK will also be responsible for construction supervision and work closely with Akçakoca Municipality

This SEP includes the identification of stakeholders, their planned consultation activities, and the engagement process. This SEP is prepared in compliance with ESMF including Stakeholder Engagement Framework of ILBANK for SCP-II AF, WB Safeguard Policies, including Operational Policies (OPs) (i.e., OP 4.01 and WB’s 2010 Policy on Access to Information) and Turkish legislation.

This SEP aims to establish and maintain a dialogue between Akçakoca Municipality and the stakeholders, affected communities, and groups of interest to successfully manage the environmental and social (E&S) impacts/risks for the construction and operation phases of the Project

This SEP provides the stakeholder engagement framework to achieve the project objectives and implementation. This SEP enhances the implementation of the Environmental and Social Management Plan (ESMP), by taking into account the stakeholders’ concerns

ILBANK has included the plans of Akçakoca Municipality to construct a rooftop SPP to the covered market located in the Akçakoca District as one of the subprojects categorized as energy efficiency. The Project aims to produce electricity in a manner to protect environment as well as provide economic development for the Akçakoca District by utilizing solar energy as a renewable energy resource instead of fossil fuels. ACE has been assigned as Environmental and Social (E&S) Consultant to prepare environmental and social impact and risk assessment study reports for this Project.



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## 1.2 Scope of SEP

This SEP aims to ensure that relevant, timely, and accessible information is provided to all stakeholders of the Project (including the direct and indirect stakeholders, direct and contracted workers of the Project, other interested parties) during the preparation and implementation of this Project.

The specific objectives of the SEP are as follow.

- to identify direct and indirect stakeholders, and other interested parties and to develop and maintain a timely, continuous, accurate and transparent communication strategy and maintain a constructive relationship with all stakeholders through a well-organized approach, throughout the Project.
- to identify the nature of stakeholder interest and support for the project and to enable stakeholders' views to be taken into account in project design and environmental and social (E&S) mitigation measures,
- to promote and provide means for effective and inclusive engagement with stakeholders and other interested parties throughout the project life cycle on issues that could potentially create an impact,
- to provide stakeholders with full information of the project and potential E&S risks and impacts in a timely, understandable, accessible format
- to set out the structure of an accessible and inclusive grievance redress mechanism (GRM) for the stakeholder and the public and allow the PIU, to respond to and resolve such grievances and issues raised.



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## 2 Environmental Policy and Legislation Framework

This SEP preparation is based on the relevant Turkish legislation, relevant WB Safeguard Policies, including OPs (i.e., WB OP 4.01 and WB's 2010 Policy on Access to Information) and ESMF of ILBANK prepared for SCP-II AF (including Stakeholder Engagement Framework). Moreover, it should be noted that during the implementation of the Project, the most stringent among national legislation and WB standards will be complied and also the most up-to-date legislation will be considered.

### 2.1 National Framework

#### 2.1.1 The Constitution of the Republic of Türkiye

The Constitution of the Republic of Türkiye is the fundamental document in respect to guaranteeing citizens' freedom of thought and opinion. The relevant articles are as following in particular:

- "Everyone is equal before the law regardless of distinction as to language, race, color, gender, political opinion, philosophical belief, religion or any similar reasons. Men and women have equal rights which are the obligation to be ensured exist in practice by the government. Measures taken for this purpose shall not be interpreted as contrary to the principle of equality." (Article 10)
- "No one shall be compelled to reveal their thoughts and opinions for any reason or purpose; nor shall anyone be blamed or accused because of his/her thoughts and opinions." (Article 25)
- "Everyone has the right to express and disseminate his/her thoughts and opinions by speech, in writing or pictures, or through other media, individually or collectively. This freedom includes receiving or imparting information or ideas without interference from official authorities. This provision shall not preclude subjecting transmission by radio, television, cinema, or similar means to a licensing system." (Article 26)
- "Citizens and foreigners residing in Türkiye, with the condition of observing the principle of reciprocity, have the right to apply in writing to the competent authorities and to the Grand National Assembly of Türkiye about the requests and complaints concerning themselves or the public" (Article 74).

#### 2.1.2 The Law on the Right to Information

Everyone has the right to give information on the activities of public institutions and professional organizations, which qualify as public institutions. The procedure and the basis of the right to information according to the principles of transparency, equality and



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impartiality are regulated in the Right to Information Law No: 4982 (OG No. 25269, dated 24.10.2003).

### 2.1.3 The Law on Use of the Right to Petition

Turkish Republic citizens have the right to petition the Turkish Grand National Assembly and the public authorities for their requests and complaints, concerning themselves or the public according to the Article 3 of the Law on Use of the Right to Petition (OG dated 01.11.1984 and numbered 3071).

### 2.1.4 The Law on the Protection of Personal Data

The personal information to be used in line with the project is secured by the Law on the Protection of Personal Data (OG numbered 29677 and dated 07.04.2016) to protect the fundamental rights in the processing of personal data and freedoms of individuals. The purpose of this Law is to protect the fundamental rights and freedoms of individuals, especially the privacy of private life, in the processing of personal data, and to regulate the obligations of natural and legal persons who process personal data and the procedures and principles to be followed. In accordance with the law, personal data recorded cannot be shared with third parties

### 2.1.5 Comparison of EIA Regulation and WB OP 4.01

The Turkish EIA procedures are, with some exceptions, in line with the WB's Environmental Assessment (EA) policies. The primary exceptions are in project categorization, content of EA and public consultation. Some subprojects covered by Turkish Annex II fall within the WB Category A. For example, where a significant new wastewater treatment plant (WWTP) is proposed for financing which, as a Category A project for the WB requires an ESIA, but under the Turkish EIA Regulation is identified as Annex II requiring a PIF, which after review and decision by MEUCC may or may not require an EIA. Some subprojects that are not listed in either Annex I or Annex II of the Turkish EIA Regulation, such as a new WWTP servicing a population of less than 150,000 may under the WB policy be classified as Category B or even Category A project. The "pre-scoping" consultation, which is required by Turkish EIA Regulation for subprojects requiring an EIA, is largely equivalent to the first consultation required by WB for Category A subprojects. However, WB requires a consultation on draft EA for both Category A and Category B subprojects; there is no equivalent provision in the Turkish EIA Regulation. The Turkish EIA Regulation only requires announcement of the evaluation result together with the justification. On the other hand, WB has different consultation requirements for Category A and Category B projects. In line with the WB policies Category A projects require two (2) public consultations, one at the scoping stage (where typically the public will have the opportunity to comment on the Terms of Reference for the ESIA) and the second at the draft EA stage. For the Category B projects, in line with the OP 4.01, the draft EA should be made available to local NGOs and project affected groups. For Category B subprojects, the final





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ESMP report must be published on WB's website. For Category A sub-projects WB requires that the final approved ESIA report be made available to the public locally in addition to being published on WB's external website and submitted to the WB Board.

## 2.2 International Framework

SEP follows the requirements of WB Safeguard Policies, including Operational Policies (OPs) that include environmental and social assessments of projects and other policies regarding environmental and social adverse impacts, and mitigation and prevention. Specific policies relevant to the Project are listed below:

- WB Environmental and Social Policies
- OP/BP 4.01 Environmental Assessment
- The World Bank Policy on Access to Information (July 2010)

WB Good Practice Note on Addressing Sexual Exploitation and Abuse and Sexual Harassment (SEA/SH) in Investment Project Financing involving Major Civil Works will be one of the key guidelines to be followed during the life of the Project for the effective maintenance of the GRM and the stakeholder engagement activities.

The international rules, regulations and conventions pertinent to the Project are given below.

### 2.2.1 Operational Policies of World Bank

#### OP 4.01 - Environmental Assessment

The main objectives and tasks of the OP/BP 4.01 Environmental Assessment are ensuring environmental and social sustainability of proposed projects, informing decision-makers about environmental and social risks and increasing transparency through stakeholder participation in decision making.

#### The World Bank Policy on Access to Information

The WB recognizes that transparency and accountability are of fundamental importance to the development process and to achieving its mission to alleviate poverty. Transparency is essential to building and maintaining public dialogue and increasing public awareness about the Bank's development role and mission. It is also critical for enhancing good governance, accountability, and development effectiveness. Openness promotes engagement with stakeholders, which, in turn, improves the design and implementation of projects and policies, and strengthens development outcomes. It facilitates public oversight of Bank-supported operations during their preparation and implementation, which not only assists in exposing potential wrongdoing and corruption, but also enhances the possibility that problems will be identified and addressed early on.



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## 3 Project Description

This chapter provides information on the project location and characteristics, which were collected from the Project Identification Document (PID) prepared by Eptisa Engineering Services (Eptisa), [1] and additional information received from the Akçakoca Municipality.

### 3.1 Project Location

The Project is planned to be implemented in the Osmaniye Neighborhood of Akçakoca District of Düzce Province in Türkiye. The SPP will be built on 8,700 m<sup>2</sup> of the covered market's rooftop located in "Fanderesi Locality Block No. 103 Parcel No. 60" belonging to the Akçakoca Municipality. The title deed of the land is provided in Annex-2 of this document. The project site is located in the south of Akçakoca District. The satellite view of the Osmaniye Neighborhood and the project site is presented in Figure 3-1. A closer view of the project site and surroundings is presented in Figure 3-2.



Figure 3-1. Satellite View of Osmaniye Neighborhood and the Project Site



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*Figure 3-2. Satellite View of the Project Location*

The project area is in the "Urban Settlement Area" according to the 1/100,000 scale Environmental Plan of Düzce Province and the Zoning Plan submitted by the Akçakoca Municipality. There are mainly residential and commercial areas nearby the project area. Orhan Creek at a distance of 15 m to the west and a hazelnut garden at a distance of 30 m to the south are adjacent to the project area. There is a school (Akçakoca İmam Hatip Secondary School) located approximately 50 m to the northeast (see Figure 3-3).



*Figure 3-3. Sensitive Receptors around the Project Area*



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The nearest protected area around the Project is Korfa Mosque, which is registered as a religious cultural structure, approximately 1.5 km west. Historical wooden houses considered cultural heritage monuments are located 1 km west of the project location.

The SPP will be built on the roof of the existing covered marketplace. The marketplace is on public land owned by the Akçakoca Municipality; therefore, no resettlement/land acquisition and/or economic activity will be impacted, and no Resettlement Action Plan (RAP) is required within the project scope. Ancillary facilities (temporary worksite, storage area, dining hall and small facilities (containers, etc.) for eating, resting) will be located at the south of the covered market during construction phase. Accommodation services are not anticipated for workers. The work area of construction phase will include camp facilities, dining hall, dormitory, hygienic areas, and office and maintenance areas for machinery and equipment.

The photographs of the project area taken during the site visit dated 17<sup>th</sup> June 2022 by the Consultant are provided in the Annex-3 of this document

### 3.2 Project Characteristics

This Project is the construction of a rooftop photovoltaic (PV) SPP on the covered market in the Akçakoca District of Düzce Province in Türkiye and will be implemented within the scope of SCP-II AF. An underground energy transmission line (ETL) will also be built for the SPP's connection to the grid of SEDAŞ from Koçak Eski Sanayi Distribution Center (DM) 4006. The Project aims to produce electricity in a manner to protect environment as well as provide economic development by utilizing solar energy as a renewable energy resource instead of fossil fuels.

The responsible parties of the project are the Project Management Unit (PMU) of ILBANK implementing the Project as Borrower, WB and EU providing technical and financial support as Lenders, Akçakoca Municipality, who is the Project Owner, in other words, the Sub-borrower of the project, Supervision Consultant, who will be selected by tender process to be opened by Akçakoca Municipality and approved by ILBANK, assisting the Akçakoca Municipality, the Contractor to be awarded for the project activities and also the E&S Consultant, the ACE Consulting and Engineering Inc., who is responsible for preparing the E&S impact and risk assessment study reports, i.e. ESMP and SEP.

The total electricity consumption of the facilities to be associated with the SPP was 1,613,280 kWh in 2021. The project consists of 1,080 kW (1,474.2 kWp) installed capacity, and the SPP is expected to produce 1,719,000 kWh/year electricity.

Article 5/1/c of Regulation on Unlicensed Electricity Generation in the Electricity Market (published in the Official Gazette dated 12.05.2019 and numbered 30772) specifies that "The generation facilities based on renewable energy resources with an installed capacity of one megawatt or up to the upper limit of installed capacity determined by the President of the



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Republic of Türkiye within the framework of Article 14 of the Law, will be able to establish generation facilities free from the obligation to establish a company with pre-license and license.". Based on this article Akçakoca Municipality has been made the application of unlicensed energy generation to the Sakarya Electricity Distribution Corporation (SEDAŞ) on 28<sup>th</sup> of October 2020. The "Call Letter" to unlicensed energy generation connection was received from the SEDAŞ on 17<sup>th</sup> of December 2020, and the project acceptance/approval process has been completed. The Connection Agreement between the Akçakoca Municipality and SEDAŞ was signed on 22<sup>nd</sup> of March 2021.

This Project is **exempt from an EIA study** according to the repealed EIA Regulation. The EIA exemption letter dated 23<sup>rd</sup> September 2020 was received from the PDEUCC by the Project Owner accordingly (see Annex-1). This letter is still valid according to the latest EIA Regulation (OG numbered 31907 and dated 29.07.2022) as the conditions for the exemption have not changed.

The proposed Project includes the reinforcement works on the rooftop and columns based on the static project to be revised by the technical consultant to be appointed before the tender phase of the Project, and the installation of the SPP. The type of roof on the covered market is pitched with 12% rake and most likely asbestos-containing membrane material (see Figure 3-4). During the handling of asbestos-containing roof material, Turkish Regulation on Health and Safety Measures for Working with Asbestos will be strictly followed. Works including asbestos removal will be done under the supervision of an "asbestos removal expert", who has a vocational training certificate. Asbestos-containing roof material wastes will be collected separately from other wastes and disposed of according to the Waste Management Regulation provisions that will include transport to licensed Class I landfills with licensed trucks.



*Figure 3-4. View of the Covered Market*



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The transformer building will be relocated and an underground ETL with a total of 350 m length and 34.5 kV voltage level will be constructed for the electrical connection of the SPP to grid of SEDAŞ from Koçak Eski Sanayi Distribution Center DM4006. Then, the generated electricity will be transferred to the national energy distribution system.

Following the design review and construction control by the consultant to be selected and bidding process, a period of seven (7) months is foreseen for the total contract and construction process and it will be followed by defect reporting period that is estimated as ten (10) months.

The number of workers to be employed during the construction phase is 50. The SPP will be operated by five (5) personnel consisting of electrical technicians from Akçakoca Municipality.

During the operation phase of the Project, cleaning/washing shall be conducted periodically on the solar panels to prevent them from being adversely affected by dust and temperature leading to a decrease in efficiency. The water need shall be provided from the municipal water source located at the north of the covered market and brought to the site via tanks.



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## 4 Previous Stakeholder Engagement Activities

Within the scope of the Project, an ESMP has been prepared to evaluate the E&S impacts/risks and define associated mitigation measures.

This Project is **exempt from an EIA study** according to the repealed EIA Regulation. The EIA exemption letter dated 23<sup>rd</sup> September 2020 was received from the PDEUCC by the Project Owner accordingly (see Annex-1). This letter is still valid according to the latest EIA Regulation (OG numbered 31907 and dated 29.07.2022) as the conditions for the exemption have not changed. Even though the Project is exempt from an EIA process and accordingly, not requiring any meeting with the stakeholders as per EIA Regulation, for all Category B subprojects proposed for WB financing, the Borrower is required to consult the subproject-affected groups and NGOs about the subproject's E&S aspects during the EA via at least one consultation and take their view into account in compliance with WB OP 4.01. The Borrower is obliged to initiate such consultations as early as possible. In addition, the Borrower is required to consult with such groups throughout project implementation as necessary to address EA related issues that affect them

### 4.1 Consultation Meetings with the Municipality and Site Visits during Preparation of the SEP

A face-to-face consultation meeting with the Akçakoca Municipality was not conducted within this Project's scope. This SEP has been prepared according to the information available in the draft PID prepared by Eptisa [1] and additional information provided by the Akçakoca Municipality via e-mail and telephone conferences. Besides, the project site has been visited by the Consultant on 17<sup>th</sup> of June 2022. The photographs of the project area taken during the site visit are provided in Annex-3 of this SEP.

In addition, phone interview was conducted on 27<sup>th</sup> of December 2022 with the headman of Osmaniye neighborhood where the Project will be realized. The headmen of the neighborhood was informed about the project and the information about social baseline of the neighborhood was discussed.

Based on phone interviews conducted with the headmen of Osmaniye neighborhood, the following information was gathered

- There are vulnerable/disadvantaged individuals/groups in Osmaniye neighborhood, as given in Table 5-4
- Livelihood is mainly agriculture, followed by the service sector in the Osmaniye neighborhood. Due to the economic problems in the country, the average monthly income in the Osmaniye neighborhood is 6,000 TL. People living in the Osmaniye neighborhood are 50% owners of their houses and 50% renters



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- People tend to work in the private sector and most of the residents in Osmaniye neighborhood are retired
- There are four (4) kindergartens, one (1) primary school and one (1) secondary school, one (1) high school, and one (1) university in the Osmaniye neighborhood.
- There is one (1) public health center, two (2) family health centers, one (1) 112 emergency service, and three (3) pharmacies in the Osmaniye neighborhood.

## 4.2 Public/Stakeholder Consultation Activities

A stakeholder consultation meeting was conducted on 9<sup>th</sup> of January 2024 after the submission of the draft ESMP of the Project to ILBANK/WB and its approval. Minutes of meeting and other information related to the meeting are presented in Annex 8





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## 5 Stakeholder Identification and Analysis

In line with the definitions of international standards, this SI:P recognizes a stakeholder as **any individual, organization or group that is potentially affected by the Project or that has an interest in the Project and its impacts.**

The purpose of stakeholder identification is to determine and prioritize the project stakeholders for consultation that may be affected (either directly or indirectly in positive or negative way) by the Project or that have an interest in the Project but are not necessarily directly impacted by it.

The major communities potentially to be affected by the Project are residents in Osmaniye Neighborhood of Akçakoca District, where the rooftop SPP will be constructed. The neighborhood's location can be seen in Figure 3-1. According to the Turkish Statistical Institute (TurkStat), the population of the Akçakoca District is 40,025 in 2022. This population consists of 19,414 male and 20,086 female. As a percentage, 49.1% are male, and 50.9% are female. The age and gender distribution of the district are given in Table 5-1 and

*Table 5-1. Age and Gender Data of Akçakoca District*

Age Group	Male	Female	Male (%)	Female (%)
0-4	911	868	2.28	2.17
5-9	1,177	1,130	2.94	2.82
10-14	1,175	1,100	2.94	2.75
15-19	1,256	1,202	3.14	3.25
20-24	1,425	1,408	3.56	3.67
25-29	1,246	1,164	3.11	2.91
30-34	1,150	1,130	2.87	2.82
35-39	1,204	1,278	3.01	3.19
40-44	1,405	1,418	3.51	3.54
45-49	1,258	1,431	3.19	3.63
50-54	1,522	1,576	3.80	3.94
55-59	1,477	1,642	3.69	4.10
60-64	1,411	1,474	3.53	3.68
65-69	1,229	1,170	3.07	2.92
70-74	801	868	2.00	2.17
75-79	487	604	1.22	1.51
80-84	249	417	0.62	1.04
85-89	62	243	0.11	0.61
90+	56	97	0.14	0.24

Source: TurkStat 2022



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The major communities potentially to be affected by the Project are the residents in Osmaniye Neighborhood, where the rooftop SPP will be constructed. The population of Osmaniye Neighborhood is 11,538 consisting of 6,201 female (53.7%) and 5,337 male (46.3%) in 2022. In addition, the population distribution based on age in Osmaniye Neighborhood is given in Table 5-2 for 2021.

**Table 5-2. Age Distribution in Osmaniye Neighborhood in 2021**

Age Group	Osmaniye Neighborhood
0-2	284
3-5	432
6-9	605
10-13	592
14-17	601
18-21	578
22-34	1971
35-64	4624
65+	1268

The migration statistics in Düzce Province between the years 2016-2021 and the foreign population are given in Table 5-3 [3].

**Table 5-3. Immigrants and Emigrants by Citizenship in Düzce Province, 2016-2021**

Year	Total population			Immigrants			Emigrants			Net migration
	Total	Turkish Republic citizens	Foreign nationals	Total	Turkish Republic citizens	Foreign nationals	Total	Turkish Republic citizens	Foreign nationals	
2021	400,976	393,998	6,978	1,632	523	1,109	742	267	475	890
2020	395,679	389,471	6,208	1,111	489	622	983	191	792	128
2019	392,166	385,851	6,335	1,722	441	1,281	1,236	261	975	486
2018	387,844	381,909	5,935	2,897	542	2,355	925	299	626	1,972
2017	377,610	373,616	3,994	1,780	451	1,329	714	293	421	1,066
2016	370,371	366,744	3,627	2,214	411	1,803	525	196	329	1,689

Source: TurkStat, International Migration Statistics, 2016-2021

The following categories of stakeholders have been identified as being affected by or potentially interested in the Project:

- Affected stakeholders,
- National governmental and NGOs,
- Local governmental organizations and NGOs.



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- Local businesses and universities,
- Local Media.

In the stakeholder identification process, the dynamics between the stakeholders, the risks and opportunities of being involved in the project are taken into account. The basis of stakeholder identification is the level of interest and interaction with the project. Accordingly, stakeholders will be gathered in the following categories,

- Affected Parties (Directly and/or Indirectly)
- Other Interested Parties (OIPs)
- Vulnerable/Disadvantaged groups/individuals

The objective of stakeholder identification is to determine which stakeholders may be directly or indirectly affected (“affected parties”) or have an interest in the Project (“other interested parties”) and Vulnerable/Disadvantaged Individuals/Groups. For stakeholder engagement to be effective, it is necessary to determine who the stakeholders are, to understand their needs and expectations for engagement, and their priorities and objectives in relation to the Project.

#### **Directly Affected Parties/Stakeholders:**

- Local residents,
- Public administrations directly involved at national, provincial and district level.
- Legal or illegal users of the project area.

#### **Indirectly Affected Parties/Stakeholders:**

- Residents and refugees living outside the project area in Akçakoca District,
- Public administrations indirectly involved at national, provincial and district level.

#### **Other Interested Parties:**

- National governmental organizations and NGOs,
- Local governmental organizations and NGOs,
- Local businesses and universities,
- Local Media.

#### **Vulnerable/Disadvantaged Individuals/Groups**

As part of the stakeholder identification process, it is also essential to identify individuals and groups differentially or disproportionately affected by the Project because of their



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disadvantaged or vulnerable status. The potential vulnerable/disadvantaged groups are as follows:

- Households with physically and / or mentally disabled family members,
- People with chronic diseases,
- Elderly people over 70 years of age who live alone and in need of care.
- Female-headed households,
- Households where the head of the household is a child,
- Households with low or no income, and
- Refugee households.

Based on information provided by Osmaniye headman, there are vulnerable/disadvantaged individuals/groups in the neighborhood. The list of these groups is given in Table 5-4. Social services, district governorship, and headmen look after these groups if they apply to these institutions. These groups need financial aid, supplies, and shelter.

**Table 5-4. Vulnerable / Disadvantaged Individuals / Groups in Osmaniye Neighborhood**

Group	Number of Individuals / Groups
People who live with the assistance of other	40 households
People receiving social assistance	150 households
Elderly people over 70 years of age who live alone and in need of care	2,000 people
Female headed households	20 households
Physically handicapped people	40 households
Mentally handicapped people	50 households

In this respect, a comprehensive list of the stakeholders is given in Table 5-5.

**Table 5-5. Comprehensive List of the Stakeholders Identified for the Project**

Stakeholder Category	Level	Stakeholder Group	Definitive Stakeholders	Specific Interest/Relevance
Directly Affected Stakeholders	Local	Residential Areas/Local Communities/ Potentially Project Affected People/	Osmaniye Neighborhood	- Overview of L&S impacts - Community engagement for assessing the effectiveness of mitigation measures - Cooperation to maximize benefits and planning for local



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Stakeholder Category	Level	Stakeholder Group	Definitive Stakeholders	Specific Interest/Relevance
				<p>employment and the supply of goods and services</p> <ul style="list-style-type: none"> <li>- Ensuring that vulnerable/disadvantaged individuals/groups have access to sufficient information about the Project, ensuring that they benefit equally from the Project</li> </ul>
		Business Enterprises	Business enterprises located in the Project area	Supply of goods and services related to the project
Indirectly Affected Stakeholders	National	Ministries and Relevant Central Authorities	MEUCC	<ul style="list-style-type: none"> <li>- National and regional planning and development</li> <li>- Project-related permitting processes, mitigation measures implementation</li> <li>- Policy formulation</li> <li>- Interaction between parties</li> <li>- Management of cumulative impacts</li> </ul>
			Ministry of Agriculture and Forestry (MoAF)	
Ministry of Foreign Affairs				
Ministry of Labor and Social Security				
General Directorate of Environmental Management				
General Directorate of State Hydraulic Works (SHW)				
General Directorate of Water Management				
Ministry of Interior Disaster and Emergency Management Presidency (AFAD)				
TEDAŞ 16 <sup>th</sup> Regional Directorate (Sakarya)				
		NGOs	Chamber of Environmental Engineers	<ul style="list-style-type: none"> <li>- Engagement with environment, health and safety (EHS) and environmental and social impact/risk mitigations for the Project</li> </ul>
			Other relevant national NGOs	
Other Interested Parties	Local	Governmental / Local Authorities and Agencies	Governorship of Düzce	<ul style="list-style-type: none"> <li>- Project-related permitting processes</li> <li>- Coordination of project activities and processes</li> <li>- Management of environmental and social impacts/risks (waste,</li> </ul>
			Akçakoca Municipality	
			Kocaeli Regional Directorate of Cultural Heritage Preservation Board	
			Düzce PDEUC	



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Stakeholder Category	Level	Stakeholder Group	Definitive Stakeholders	Specific Interest/Relevance
			Akçakoca Municipality	wastewater) and mitigation measures - Policy formulation - Emergency preparedness and coordination - Planning of social responsibility/social development projects - Interaction between parties
			Düzce Union of Chamber of Merchants and Craftsmen (DESÖB)	
			Akçakoca Chamber of Merchants and Craftsmen	
			Akçakoca Chamber of Commerce and Industry	
			District Governor of Akçakoca	
			Düzce Provincial Directorate of AFAD	
			Düzce Provincial Special Administration Directorate of Environment Protection and Control	
			Akçakoca Special District Administration	
			The Mukhtar of Osmaniye Neighborhood	- Construction and operation activities within their scope of responsibilities
			General Directorate of Highways 4 <sup>th</sup> Regional Directorate – Ankara	
			Düzce Road and Transportation Services Directorate	
			Düzce Provincial Directorate of Turk Telecom	
			5 <sup>th</sup> Regional Directorate of SHW	
			Sakarya Electricity Distribution Corporation (SEDAŞ)	
			Post, Telegraph and Telephone Administration (PTT)	
			Düzce Provincial Agency of the Union of Turkish Engineer and Architect Chambers (TMMOB)	- Engagement with environmental, health, safety and social impacts and mitigations
			Turkish Environment Platform (TÜRÇEP)	
			West Black Sea Environment Platform	
			Akçakoca City Council	



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Stakeholder Category	Level	Stakeholder Group	Definitive Stakeholders	Specific Interest/Relevance
			Düzce Turkish Employment Agency (İŞKUR) Other relevant local NGOs	
		Universities	Düzce University	- Technical consultancy
		Local Media	Local newspapers, local magazines, local TV channels, etc. Düzce Journalists' Association	- Project information disclosure to the stakeholders
Vulnerable/ Disadvantaged Individuals/ Groups	Local	Vulnerable/ Disadvantaged Individuals/ Groups	<ul style="list-style-type: none"> <li>• Households with physically and / or mentally disabled family members.</li> <li>• People who live with the assistance of other.</li> <li>• People receiving social assistance</li> <li>• Elderly people over 70 years of age who live alone and in need of care.</li> <li>• Female-headed households.</li> </ul>	<ul style="list-style-type: none"> <li>- Overview of E&amp;S impacts</li> <li>- Community engagement for assessing the effectiveness of mitigation measures</li> <li>- Cooperation to maximize benefits and planning for local employment and the supply of goods and services</li> <li>- Ensuring that vulnerable/disadvantaged individuals/groups have access to sufficient information about the Project, ensuring that they benefit equally from the Project</li> </ul>



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## 6 Stakeholder Engagement Program

The SEP is a control mechanism that ensures the implementation of key principles during the project. The engagement activities will be scheduled in a manner to ensure maximum involvement of relevant stakeholders. To maximize stakeholder engagement, it prevents disruption of local stakeholders' daily work and regulates the timing and number of engagement activities. Accordingly, recording the findings and feedback together in accordance with all engagement activities, sharing them with the responsible parties, and following the process are essential. Also, engagement activities need to be culturally appropriate, provided equal access to relevant stakeholders, and enable their feedback. Ultimately, all engagement activities are in accordance with the project-specific SEP schedule and parallel to the commitments made in ESMP.

Upon completion of the ESMP and SEP, consultation meetings with stakeholders and local NGOs are required for Category B subprojects in accordance with WB OP 4.01 and SCP-II AI's ESMP. Registration forms and full meeting minutes of those attending the consultations will be recorded, but not made publicly available as an appendix to the SEP. While the SEP is being announced, the relevant lines containing personal data will be blurred considering the Personal Data Protection Law. All supporting documents for stakeholder activities (newspaper advertisements, participant list, meeting minutes, and sample brochure) will be included in the SEP.

Considering the potential vulnerable/disadvantaged individuals/groups, the summary of project stakeholder needs is given in Table 6-1.

**Table 6-1. Project Stakeholder Needs**

Community	Stakeholder group	Key characteristics	Language needs	Preferred notification means (e-mail, phone, radio, letter)	Specific needs (accessibility, large print, child care, daytime meetings)
Osmaniye Neighborhood	People who live with the assistance of others	40 households in Osmaniye neighborhood	Official language	Written information, radio	Graphics, education on process
	People receiving social assistance	150 households in Osmaniye neighborhood	Official language	Written information, radio	Graphics, education on process
	Elderly people over 70 years of age who live alone and in need of care	2,000 people in Osmaniye neighborhood	Official language	Written information, radio	Graphics, education on process





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Community	Stakeholder group	Key characteristics	Language needs	Preferred notification means (e-mail, phone, radio, letter)	Specific needs (accessibility, large print, child care, daytime meetings)
	Female headed households	20 households in Osmaniye neighborhood	Official language	Written information, radio	Child care for meetings—late afternoon preferred timing
	Persons with disability	40 households in Osmaniye neighborhood	Official language and/or sign language	Written information, radio and/or face-to-face with competent person on sign language if possible	Accessibility i.e. providing transportation
	Other groups	Number of person (TBD)	Official language	Written information, radio Visit at their own places	Brochures on their languages, translator present during meetings

The final approved SEP will be disclosed by ILBANK and Akçakoca Municipality to stakeholders to inform on the potential benefits of the planned Project and the potential adverse impacts and associated mitigation measures through appropriate methods.

Communication and information throughout the construction and operation phases of the Project will be recorded through a sample for stakeholder engagement log given in Table 6-2 and will be conducted with the methods described in Table 6-3

**Table 6-2. Sample Table for Stakeholder Engagement Log**

Project Phase	Date and Location	Method used	Purpose of Activity	Target Stakeholders	Meeting Summary/ Key Issues Raised	Follow-up Actions

The Consultation Form used during the stakeholder engagement process is provided as Annex-4 of this plan. Similar to GRM which to be detailed in Chapter 9, follow-up actions will be clarified by managements of Project Implementation Unit (PIU) and/or Contractor. Subsequently, Consultation Form together with Stakeholder Engagement Log will be filled accordingly by Community Liaisons Officers (CLOs) to be assigned by Akçakoca Municipality as explained in Chapter 9. Then, relevant consulted stakeholder is informed via phone call and/or e-mail by CLOs regarding the follow-up actions. Therefore, time periods to be adopted during GRM process will be also considered during consultation process as well.

The following measures can be considered for the vulnerable/disadvantaged stakeholders to ease their participation if needed:



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- **Providing translation for the refugees who do not understand/speak Turkish.**
- **Providing written materials related to Project information in larger fonts and in Braille system, when/where needed,**
- **Choosing accessible venues for the consultation events and/or providing transportation for the people in remote areas (for example in villages).**
- **Organizing small events or meetings for the vulnerable people depending on their sensitivity (for example a small meeting for deaf individuals accompanied by a sign language expert),**
- **Organizing the events/meetings or consultation processes with the vulnerable/ disadvantaged individuals/groups in coordination with the relevant NGOs (if any) (for example, for physically disabled people, organizing the meeting/event with the help of Solidarity Association of Physically Disabled).**



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**Table 6-3. Stakeholder Engagement Program during the Preparation, Implementation and Construction and Operation Phase**

Project Phase	Consultation Subject/Message to be delivered	List of information to be disclosed	Method Used	Target Stakeholder	Frequency	Responsible Party
<b>Preparation</b>	<ul style="list-style-type: none"> <li>Inform about project related E&amp;S instruments (ESMP, SEP, etc.)</li> </ul>	<ul style="list-style-type: none"> <li>Disclosure of full project related E&amp;S instruments (ESMP, SEP, etc.)</li> </ul>	<ul style="list-style-type: none"> <li>Akçakoca Municipality website</li> <li>Information boards at local municipal offices and project site</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>Before the start of construction activities announcements will be made at least 15 days before the consultation event</li> </ul>	<ul style="list-style-type: none"> <li>Contractor</li> <li>Project Implementation Unit (PIU)</li> </ul>
<b>Preparation</b>	<ul style="list-style-type: none"> <li>Consult the authorities about relevant permissions before construction, during construction and during operation</li> <li>Collaborate with the authorities on emergency preparedness and response plan</li> </ul>	<ul style="list-style-type: none"> <li>Up-to-date information on the Project for disclosure</li> <li>Consultation on permitting, environmental, occupational and social issues,</li> <li>Community management,</li> <li>Emergency preparedness and response collaboration</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence or other means</li> <li>Invitations to public/community meetings</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Indirect stakeholders	<ul style="list-style-type: none"> <li>Before the start of construction activities (at least 15 days before the consultation event)</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Community Liaison Officer (CLO) (Akçakoca Municipality &amp; Contractor)</li> <li>Supervision Consultant</li> </ul>
<b>Preparation</b>	<ul style="list-style-type: none"> <li>Deliver information regarding requirements and opportunities of local procurement and service provision</li> <li>Disclose information on Project, E&amp;S aspects and associated impacts of which related to construction / operation activities</li> </ul>	<ul style="list-style-type: none"> <li>Particular information on required goods and services</li> <li>Project information, E&amp;S, construction / operation impacts and associated mitigation measures</li> <li>Grievance Management</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>At least 15 days before the project start</li> </ul>	<ul style="list-style-type: none"> <li>Contractor</li> <li>PIU</li> <li>Supervision Consultant</li> </ul>



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Project Phase	Consultation Subject/Message to be delivered	List of information to be disclosed	Method Used	Target Stakeholder	Frequency	Responsible Party
<b>Preparation</b>	<ul style="list-style-type: none"> <li>Inform the stakeholders about all aspects of Project-related information to include project timeline, and conditions that may affect daily routines that may occur during Project construction and operation, E&amp;S impacts and mitigations (all of the impacts/risks identified, and mitigation measures described in the ESMP).</li> <li>Assess complaints and feedback from residents</li> </ul>	<ul style="list-style-type: none"> <li>Project presentation document covering the nontechnical information of the Project</li> <li>Brochures covering information on the communication channels as well as a nontechnical summary (NITS) of the Project including E&amp;S issues regarding the Project</li> <li>Consultation and grievance forms (Open &amp; Close-Out)</li> </ul>	<ul style="list-style-type: none"> <li>Periodic and needed face-to-face meetings</li> <li>Grievance forms</li> <li>Review grievances on an appropriate basis</li> <li>Stakeholder consultation meeting announcements</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>At least 15 days before the project start</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Contractor</li> <li>Supervision Consultant</li> </ul>
<b>Preparation</b>	<ul style="list-style-type: none"> <li>Deliver information on the Project, working conditions and worker management including worker rights and OHS management addressed in the Project-specific E&amp;S policy and other relevant ESMS documentation</li> </ul>	<ul style="list-style-type: none"> <li>Employment contracts</li> <li>Through selected worker representatives</li> <li>ESMP sub-management plans/procedures</li> <li>E&amp;S-related announcements</li> <li>GRM terms and guidance</li> <li>Training documents/materials (i.e. presentations)</li> </ul>	<ul style="list-style-type: none"> <li>Communicating relevant written documentation with the Project employees</li> <li>Induction and orientation trainings</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>At the time of recruitment</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Contractor</li> </ul>
<b>Preparation</b>	<ul style="list-style-type: none"> <li>Deliver all aspects of project-related information to include project timeline and conditions that may affect daily routines that may occur during Project</li> </ul>	<ul style="list-style-type: none"> <li>Project information, E&amp;S issues based on specific stakeholder groups in a suitable and understandable language/format</li> </ul>	<ul style="list-style-type: none"> <li>Non-technical meetings/disclosure</li> <li>Face-to-face meetings</li> <li>Focus group discussions/ separate informative meetings for land issues</li> </ul>	Direct stakeholders OHPs	<ul style="list-style-type: none"> <li>At least 15 days before the project start</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Contractor</li> <li>Supervision Consultant</li> </ul>



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Project Phase	Consultation Subject/Message to be delivered	List of information to be disclosed	Method Used	Target Stakeholder	Frequency	Responsible Party
	<ul style="list-style-type: none"> <li>construction and operation ; E&amp;S impacts/risks and mitigations (all of the impacts and mitigations identified in the ESMP)</li> <li>Assess complaints and feedback from stakeholders</li> </ul>		<ul style="list-style-type: none"> <li>Project Brochures</li> <li>Presentations</li> </ul>			
<b>Preparation</b>	<ul style="list-style-type: none"> <li>As a response to concerns on the Project</li> </ul>	<ul style="list-style-type: none"> <li>Particularly prepared documentation/materials as a response to concerns on the Project</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	OIPs	<ul style="list-style-type: none"> <li>Before construction</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Supervision Consultant</li> </ul>
<b>Preparation</b>	<ul style="list-style-type: none"> <li>Deliver Project-related information to further parties in interest in an appropriate manner</li> </ul>	<ul style="list-style-type: none"> <li>Visual materials/advertisements on Project related information (may be particularly prepared in consideration to any public concern on the Project)</li> <li>Video/audio records</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> <li>Online meetings</li> </ul>	OIPs	<ul style="list-style-type: none"> <li>Before construction</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> </ul>
<b>Preparation</b>	<ul style="list-style-type: none"> <li>Deliver updated E&amp;S Performance of Project to the Lenders</li> <li>Comply with the WB requirements</li> </ul>	<ul style="list-style-type: none"> <li>Semi-annual reports to be submitted to WB by ILBANK</li> <li>Outcomes of monitoring activities in a summary format</li> </ul>	<ul style="list-style-type: none"> <li>Visual materials/advertisements to be published by local / national media agencies</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>Before construction</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> </ul>
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>Inform about project related E&amp;S instruments (ESMP, SEP etc.)</li> </ul>	<ul style="list-style-type: none"> <li>Disclosure of full project related E&amp;S instruments (ESMP, SEP etc.)</li> </ul>	<ul style="list-style-type: none"> <li>Akçakoca Municipality website</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>During construction phase</li> </ul>	<ul style="list-style-type: none"> <li>Contractor</li> </ul>



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Project Phase	Consultation Subject/Message to be delivered	List of information to be disclosed	Method Used	Target Stakeholder	Frequency	Responsible Party
			<ul style="list-style-type: none"> <li>Information boards at local mukhtar offices and project site</li> </ul>			<ul style="list-style-type: none"> <li>Project Implementation Unit (PIU)</li> </ul>
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>Consult the authorities about relevant permissions during construction</li> <li>Collaborate with the authorities on emergency preparedness and response plan</li> </ul>	<ul style="list-style-type: none"> <li>Up to date information on the Project for disclosure</li> <li>Consultation on permitting, environmental, occupational and social issues,</li> <li>Community management,</li> <li>Emergency preparedness and response collaboration</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence or other means</li> <li>Invitations to public/stakeholder meetings</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Indirect stakeholders	<ul style="list-style-type: none"> <li>During construction phase</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Community Liaison Officer (CLO) (Akgökçe Municipality &amp; Contractor)</li> <li>Supervision Consultant</li> </ul>
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>Deliver information regarding requirements and opportunities of local procurement and service provision</li> <li>Disclose information on Project, E&amp;S aspects and associated impacts of which related to construction / operation activities</li> </ul>	<ul style="list-style-type: none"> <li>Particular information on required goods and services</li> <li>Project information, E&amp;S, construction / operation impacts and associated mitigation measures,</li> <li>Grievance Management</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>During construction phase</li> </ul>	<ul style="list-style-type: none"> <li>Contractor</li> <li>PIU</li> <li>Supervision Consultant</li> </ul>
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>Inform the mukhtars about all aspects of Project-related information to include project timeline, and conditions that may affect daily routines that may occur during Project construction and operation, E&amp;S impacts</li> </ul>	<ul style="list-style-type: none"> <li>Project presentation document covering the non-technical information of the Project</li> <li>Brochures covering information on the communication channels as well as a non-technical summary (NIS) of the Project including I&amp;S</li> </ul>	<ul style="list-style-type: none"> <li>Periodic and needed face to face meetings</li> <li>Grievance forms</li> <li>Review grievance on an appropriate basis</li> <li>Stakeholder consultation meeting announcements</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>During construction phase</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Contractor</li> <li>Supervision Consultant</li> </ul>



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Project Phase	Consultation Subject/Message to be delivered	List of information to be disclosed	Method Used	Target Stakeholder	Frequency	Responsible Party
	<ul style="list-style-type: none"> <li>and mitigations (all of the impacts/risks identified, and mitigation measures described in the ESMP).</li> <li>Assess complaints and feedback from residents</li> </ul>	<ul style="list-style-type: none"> <li>issues regarding the Project</li> <li>Consultation and grievance forms (Open &amp; Close-Out)</li> </ul>				
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>Deliver information on the Project, working conditions and worker management including worker rights and OHS management addressed in the Project-specific E&amp;S policy and other relevant ESMS documentation</li> </ul>	<ul style="list-style-type: none"> <li>Employment contracts</li> <li>Through selected worker representatives</li> <li>ESMP sub-management plans/procedures</li> <li>H&amp;S-related announcements</li> <li>GRM forms and guidance</li> <li>Training documents/materials (i.e. presentations)</li> </ul>	<ul style="list-style-type: none"> <li>Communicating relevant written documentation with the Project employees</li> <li>Induction and orientation trainings</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>Daily before the start of each shift during the construction phases</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Contractor</li> </ul>
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>Deliver all aspects of project-related information to include project timeline and conditions that may affect daily routines that may occur during Project construction and operation. E&amp;S impacts/risks and mitigations (all of the impacts and mitigations identified in the ESMP)</li> <li>Assess complaints and feedback from stakeholders</li> </ul>	<ul style="list-style-type: none"> <li>Project information, E&amp;S issues based on specific stakeholder groups in a suitable and understandable language/format</li> </ul>	<ul style="list-style-type: none"> <li>Non-technical meetings- disclosure</li> <li>Face to face meetings</li> <li>Focus group discussions/ separate informative meetings for land issues</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Direct stakeholders OUPs	<ul style="list-style-type: none"> <li>During construction phase</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Contractor</li> <li>Supervision Consultant</li> </ul>



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Project Phase	Consultation Subject/Message to be delivered	List of information to be disclosed	Method Used	Target Stakeholder	Frequency	Responsible Party
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>• Inform on updated current Project status, associated project activities, potential E&amp;S impacts of which depending on Project phase, Project E&amp;S Management System (ESMS) including community HR management and emergency preparedness issues</li> </ul>	<ul style="list-style-type: none"> <li>• E&amp;S issues</li> <li>• Particularly prepared documentation/materials as a response to concerns on the Project</li> </ul>	<ul style="list-style-type: none"> <li>• Face to face meetings</li> <li>• Email correspondence</li> <li>• Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> <li>• Project Brochures</li> <li>• Presentations</li> </ul>	OU's	<ul style="list-style-type: none"> <li>• Quarterly basis for the construction phase</li> </ul>	<ul style="list-style-type: none"> <li>• P111</li> <li>• Contractor</li> <li>• Supervision Consultant</li> </ul>
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>• As a response to concerns on the Project</li> </ul>	<ul style="list-style-type: none"> <li>• Particularly prepared documentation/materials as a response to concerns on the Project</li> </ul>	<ul style="list-style-type: none"> <li>• Face to face meetings</li> <li>• Email correspondence</li> <li>• Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> <li>• Online meetings</li> </ul>	OU's	<ul style="list-style-type: none"> <li>• During construction</li> </ul>	<ul style="list-style-type: none"> <li>• P111</li> <li>• Supervision Consultant</li> </ul>
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>• Deliver Project-related information to further parties to interest in an appropriate manner</li> </ul>	<ul style="list-style-type: none"> <li>• Visual materials/advertisements on Project-related information (may be particularly prepared in consideration to any public concern on the Project)</li> <li>• Video/audio records</li> </ul>	<ul style="list-style-type: none"> <li>• Visual materials/advertisements to be published by local / national media agencies</li> <li>• Project Brochures</li> <li>• Presentations</li> </ul>	OU's	<ul style="list-style-type: none"> <li>• During construction</li> </ul>	<ul style="list-style-type: none"> <li>• P111</li> </ul>
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>• Deliver updated E&amp;S Performance of Project to the Lenders</li> <li>• Comply with the WB requirements</li> </ul>	<ul style="list-style-type: none"> <li>• Semi-annual reports to be submitted to WB by ILBANK</li> <li>• Outcomes of monitoring activities in a summary format</li> </ul>	<ul style="list-style-type: none"> <li>• Face to face meetings</li> <li>• Email correspondence</li> <li>• Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> <li>• Project Brochures</li> <li>• Presentations</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>• During construction</li> </ul>	<ul style="list-style-type: none"> <li>• P111</li> </ul>





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Project Phase	Consultation Subject/Message to be delivered	List of information to be disclosed	Method Used	Target Stakeholder	Frequency	Responsible Party
<b>Operation</b>	<ul style="list-style-type: none"> <li>Deliver information on the Project, working conditions and worker management including worker rights and OHS management addressed in the Project-specific E&amp;S policy and other relevant ESMS documentation (e.g. ESMP and sub-management plans)</li> <li>Ensure that SFP covering GRM is efficiently implemented</li> </ul>	<ul style="list-style-type: none"> <li>Employment contracts</li> <li>Through selected worker representatives</li> <li>ESMP sub-management plans/procedures</li> <li>H&amp;S-related announcements</li> <li>GRM forms and guidance</li> <li>Training documents/materials (i.e. presentations)</li> </ul>	<ul style="list-style-type: none"> <li>H&amp;S Committee Meetings</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>Monthly as periodically and anytime as needed</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Contractor</li> </ul>
<b>Operation</b>	<ul style="list-style-type: none"> <li>Inform about project related E&amp;S instruments (ESMP, SFP etc.)</li> </ul>	<ul style="list-style-type: none"> <li>Disclosure of full project related E&amp;S instruments (ESMP, SFP etc.)</li> </ul>	<ul style="list-style-type: none"> <li>Akçakoca Municipality website</li> <li>Information boards at local mukhtar offices and project site</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>During operation phase</li> </ul>	<ul style="list-style-type: none"> <li>Contractor</li> <li>Project Implementation Unit (PIU)</li> </ul>
<b>Operation</b>	<ul style="list-style-type: none"> <li>Consult the authorities about relevant permissions before construction, during construction and during operation</li> <li>Collaborate with the authorities on emergency preparedness and response plan</li> </ul>	<ul style="list-style-type: none"> <li>Up-to-date information on the Project for disclosure</li> <li>Consultation on permitting, environmental, occupational and social issues.</li> <li>Community management.</li> <li>Emergency preparedness and response collaboration</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence or other means</li> <li>Invitations to public/ stakeholder meetings</li> <li>Mobile technology (phone calls, SMS, Corporate Website etc.)</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Indirect stakeholders	<ul style="list-style-type: none"> <li>During operation phase</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Community Liaison Officer (CLO) (Akçakoca Municipality &amp; Contractor)</li> <li>Supervision Consultant</li> </ul>
<b>Operation</b>	<ul style="list-style-type: none"> <li>Deliver information regarding requirements and opportunities of local</li> </ul>	<ul style="list-style-type: none"> <li>Particular information on required goods and services</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>During operation phases</li> </ul>	<ul style="list-style-type: none"> <li>Contractor</li> <li>PIU</li> <li>Supervision Consultant</li> </ul>



Proje Sorumlularının Kurumlar Arası İşbirliğinin Güçlendirilmesi  
 B. Proje Avrupa Birliği, Türkiye Cumhuriyeti ve Dünya Bankası ortaklığı ile yapılmaktadır

Project Phase	Consultation Subject/Message to be delivered	List of information to be disclosed	Method Used	Target Stakeholder	Frequency	Responsible Party
	<ul style="list-style-type: none"> <li>procurement and service provision</li> <li>Disclose information on Project, E&amp;S aspects and associated impacts of which related to construction / operation activities</li> </ul>	<ul style="list-style-type: none"> <li>Project information, E&amp;S, construction / operation impacts and associated mitigation measures</li> <li>Grievance Management</li> </ul>	<ul style="list-style-type: none"> <li>Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> </ul>			
<b>Operation</b>	<ul style="list-style-type: none"> <li>Inform the stakeholders about all aspects of Project-related information to include project timeline, and conditions that may affect daily routines that may occur during Project construction and operation, E&amp;S impacts and mitigations (all of the impacts/risks identified and mitigation measures described in the ESMP).</li> <li>Assess complaints and feedback from residents</li> </ul>	<ul style="list-style-type: none"> <li>Project presentation document covering the non-technical information of the Project</li> <li>Brochures covering information on the communication channels as well as a non-technical summary (NITS) of the Project including E&amp;S issues regarding the Project</li> <li>Consultation and grievance forms (Open &amp; Close-Out)</li> </ul>	<ul style="list-style-type: none"> <li>Periodic and needed face to face meetings</li> <li>Grievance forms</li> <li>Review grievances on an appropriate basis</li> <li>Stakeholder consultation meeting announcements</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>During operation phases</li> </ul>	<ul style="list-style-type: none"> <li>PJII</li> <li>Contractor</li> <li>Supervision Consultant</li> </ul>
<b>Operation</b>	<ul style="list-style-type: none"> <li>Deliver information on the Project, working conditions and worker management including worker rights and OHS management addressed in the Project specific E&amp;S policy and other relevant ESMS documentation</li> </ul>	<ul style="list-style-type: none"> <li>Employment contracts</li> <li>Through selected worker representatives</li> <li>ESMP sub-management plans/procedures</li> <li>E&amp;S-related announcements</li> <li>GRM forms and guidance</li> </ul>	<ul style="list-style-type: none"> <li>Communicating relevant written documentation with the Project employees</li> <li>Induction and orientation trainings</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>At the time of recruitment</li> </ul>	<ul style="list-style-type: none"> <li>PJII</li> <li>Contractor</li> </ul>



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Project Phase	Consultation Subject/Message to be delivered	List of information to be disclosed	Method Used	Target Stakeholder	Frequency	Responsible Party
		<ul style="list-style-type: none"> <li>• Training documents/materials (i.e. presentations)</li> </ul>				
<b>Operation</b>	<ul style="list-style-type: none"> <li>• Deliver all aspects of project-related information to include project timeline and conditions that may affect daily routines that may occur during Project construction and operation, E&amp;S impacts/risks and mitigations (all of the impacts and mitigations identified in the ESMP)</li> <li>• Assess complaints and feedback from stakeholders</li> </ul>	<ul style="list-style-type: none"> <li>• Project information, E&amp;S issues based on specific stakeholder groups in a suitable and understandable language/format</li> </ul>	<ul style="list-style-type: none"> <li>• Non-technical meetings-disclosure</li> <li>• Face to face meetings</li> <li>• Focus group discussions/ separate informative meetings for land issues</li> <li>• Project Brochures</li> <li>• Presentations</li> </ul>	Direct stakeholders OIPs	• During operation phases	<ul style="list-style-type: none"> <li>• PIU</li> <li>• Contractor</li> <li>• Supervision Consultant</li> </ul>
<b>Operation</b>	<ul style="list-style-type: none"> <li>• Inform on updated current Project status, associated project activities, potential E&amp;S impacts of which depending on Project phase, Project E&amp;S Management System (ESMS) including community HR management and emergency preparedness issues</li> </ul>	<ul style="list-style-type: none"> <li>• E&amp;S issues</li> <li>• Particularly prepared documentation/materials as a response to concerns on the Project</li> </ul>	<ul style="list-style-type: none"> <li>• Face to face meetings</li> <li>• Email correspondence</li> <li>• Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> <li>• Project Brochures</li> <li>• Presentations</li> </ul>	OIPs	• Quarterly basis for the operation phase	<ul style="list-style-type: none"> <li>• PIU</li> <li>• Contractor</li> <li>• Supervision Consultant</li> </ul>



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Project Phase	Consultation Subject/Message to be delivered	List of information to be disclosed	Method Used	Target Stakeholder	Frequency	Responsible Party
<b>Operation</b>	<ul style="list-style-type: none"> <li>As a response to concerns on the Project</li> </ul>	<ul style="list-style-type: none"> <li>Particularly prepared documentation/materials as a response to concerns on the Project</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> <li>Online meetings</li> </ul>	OHPs	<ul style="list-style-type: none"> <li>During operation</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Supervision Consultant</li> </ul>
<b>Operation</b>	<ul style="list-style-type: none"> <li>Deliver Project-related information to further parties in interest in an appropriate manner</li> </ul>	<ul style="list-style-type: none"> <li>Visual materials/advertisements on Project-related information (may be particularly prepared in consideration to any public concern on the Project)</li> <li>Video/audio records</li> </ul>	<ul style="list-style-type: none"> <li>Visual materials/advertisements to be published by local / national media agencies</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	OHPs	<ul style="list-style-type: none"> <li>During operation</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> </ul>
<b>Operation</b>	<ul style="list-style-type: none"> <li>Deliver updated F&amp;S Performance of Project to the Lenders</li> <li>Comply with the WB requirements</li> </ul>	<ul style="list-style-type: none"> <li>Semi-annual reports to be submitted to WB by IIBANK</li> <li>Outcomes of monitoring activities in a summary format</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>During operation</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> </ul>



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## 7 Proposed Strategy for Information Disclosure

Stakeholder engagement is an ongoing process that begins before the development of this SEP and will continue throughout the lifetime of the Project. Akçakoca Municipality will be in active communication with identified stakeholders throughout the lifetime of the project. In particular, Akçakoca Municipality will seek feedback from stakeholders on the environmental and social performance of the project and the implementation of the identified mitigation measures and the Grievance Redress Mechanism. If there are significant changes in the project resulting in additional risks and impacts, especially where they will affect the stakeholders, Akçakoca Municipality will provide information on these risks and impacts and consult with the stakeholders on how to mitigate these risks and impacts.

For each of the targeted stakeholder group, different disclosure methods and means can be used in order to increase the disclosure level. Especially for the stakeholder consultation meetings, the meeting venue(s), time and date will be arranged, and that information will be announced to the public at least 10 days before the event making sure that all community members are informed about the event to be held. The project's strategy for information disclosure is presented in Table 7-1.

All Covid-19 related measures will be taken in accordance with the guidance provided by the national/international authorities in case of any break out, etc.

**Table 7-1. Proposed Information Disclosure Strategy**

Project Stage	Topic of Consultation	Methods Used	Time table	Target Stakeholders	Responsibilities
Pre Construction (Design Phase)	<ul style="list-style-type: none"> <li>Project information - scope and rationale and E&amp;S principles</li> <li>Coordination activities</li> <li>Grievance Redress Mechanism</li> </ul>	<ul style="list-style-type: none"> <li>Face-to-Face Meeting</li> <li>Invitations to public/stakeholder meetings</li> <li>Mobile Technology such as Phone Calls, SMS, Corporate Website etc.</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	During Design Phase	<b>National and Local State Institutions and Organizations</b>	Akçakoca Municipality / Project Implementation Unit (PIU) E&S Consultant Supervision Consultant
	<ul style="list-style-type: none"> <li>Regular updates about the Project</li> <li>Project E&amp;S principles</li> <li>Grievance Redress Mechanism</li> <li>Community Health and Safety</li> <li>Environmental and Social risks and</li> </ul>	<ul style="list-style-type: none"> <li>Public/stakeholder meetings</li> <li>Public notices</li> <li>Electronic publications via online/social media and press releases.</li> <li>Corporate Website</li> <li>Project Brochures</li> <li>Posters</li> </ul>	During Design Phase	<b>Project-Affected Settlements (Local Communities)</b>	Akçakoca Municipality / Project Implementation Unit (PIU) E&S Consultant Supervision Consultant



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Project Stage	Topic of Consultation	Methods Used	Timetable	Target Stakeholders	Responsibilities
	Mitigation measures	<ul style="list-style-type: none"> <li>Surveys</li> </ul>			
	<ul style="list-style-type: none"> <li>Regular updates about the Project</li> <li>Project E&amp;S principles</li> <li>Grievance Redress Mechanism</li> </ul>	<ul style="list-style-type: none"> <li>Face-to-Face Meeting</li> <li>Invitations to public/stakeholder meetings</li> <li>Mobile Technology such as Phone Calls, SMS, Corporate Website etc</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	During Design Phase	<b>Non-Governmental Organizations</b>	Akçakoca Municipality / Project Implementation Unit (PIU) E&S Consultant Supervision Consultant
	<ul style="list-style-type: none"> <li>Regular updates about the Project</li> <li>Project E&amp;S principles</li> <li>Grievance Redress Mechanism</li> <li>Community Health and Safety</li> <li>Environmental and Social risks and mitigation measures</li> </ul>	<ul style="list-style-type: none"> <li>Public meetings</li> <li>Public notices</li> <li>Electronic publications via online/social media and press releases</li> <li>Corporate Website</li> <li>Information leaflets and brochures, audio-visual materials, posters, separate focus group meetings with vulnerable/disadvantaged individuals/groups</li> </ul>	During Design Phase	<b>Stakeholders including non-organized groups with particular areas of interest or that may be vulnerable/disadvantaged (i.e., elderly, people with disabilities, female headed households, etc.)</b>	Akçakoca Municipality / Project Implementation Unit (PIU) E&S Consultant Supervision Consultant
Land Preparation and Construction	<ul style="list-style-type: none"> <li>Project information-scope and rationale and E&amp;S principles</li> <li>Coordination Activities</li> <li>Grievance Redress Mechanism</li> </ul>	<ul style="list-style-type: none"> <li>Face-to-Face Meeting</li> <li>Mobile Technology such as Phone Calls, SMS, Corporate Website, etc.</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Bi-annually	<b>National and Local State Institutions and Organizations</b>	Akçakoca Municipality / Project Implementation Unit (PIU) Supervision Consultant
(Project Implementation Phase)	<ul style="list-style-type: none"> <li>Project E&amp;S principles</li> <li>Grievance Redress Mechanism</li> <li>Community Health and Safety</li> <li>Environmental and Social Risks and</li> </ul>	<ul style="list-style-type: none"> <li>Public/stakeholder meetings</li> <li>Public notices</li> <li>Electronic publications via online/social media and press releases</li> <li>Corporate Website</li> <li>Project Brochures</li> </ul>	Monthly	<b>Project-Affected Settlements (Local Communities)</b>	Akçakoca Municipality / Project Implementation Unit (PIU) Supervision Consultant



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Project Stage	Topic of Consultation	Methods Used	Timetable	Target Stakeholders	Responsibilities
	Mitigation Measures	<ul style="list-style-type: none"> <li>• Posters</li> <li>• Surveys</li> </ul>			
	<ul style="list-style-type: none"> <li>• Project E&amp;S principles</li> <li>• Grievance Redress Mechanism</li> </ul>	<ul style="list-style-type: none"> <li>• Face-to-Face Meeting</li> <li>• Mobile Technology such as Phone Calls, SMS, Corporate Website etc.</li> <li>• Project Brochures</li> <li>• Presentations</li> </ul>	Bi-annually	<b>Non-Governmental Organizations</b>	Akçakoca Municipality / Project Implementation Unit (PIU) / Supervision Consultant
	<ul style="list-style-type: none"> <li>• Project E&amp;S principles</li> <li>• Grievance Redress Mechanism</li> <li>• Potential Labour influx stemming from construction works</li> <li>• Community Health and Safety</li> <li>• Environmental and Social Risks and Mitigation Measures</li> </ul>	<ul style="list-style-type: none"> <li>• Public/stakeholder meetings</li> <li>• Public notices</li> <li>• Electronic publications via online/social media and press releases</li> <li>• Presentations</li> <li>• Corporate Website</li> <li>• Posters</li> </ul>	Monthly	<b>Stakeholders including non-organized groups with particular areas of interest or that may be vulnerable/disadvantaged (i.e., elderly, people with disabilities, female headed households, etc.)</b>	Akçakoca Municipality / Project Implementation Unit (PIU) / Supervision Consultant



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## 8 Roles and Responsibilities

Akçakoca Municipality and Contractor will implement the SEP activities during the construction and operation phases of the Project. Supervision Consultant will provide assistance to Akçakoca Municipality and the Contractor to be awarded for effective implementation of this SEP activities.

### 8.1 Institutional Arrangements

Akçakoca Municipality will mobilize resources to implement and manage the GRM. Akçakoca Municipality's PIU will lead SEP and GRM activities. Akçakoca Municipality will utilize (i) a website for Project information publication; (ii) a grievance database and grievance register; (iii) a register for stakeholder engagement; (iv) printed documents (manuals, brochures, posters, etc.). There will be a team consisting of the officers of Akçakoca Municipality to evaluate and response to the grievances. In some situations, the opinions of local NGOs/Civil Society Organizations (CSOs) and local communities such as headmen will be asked about the grievances. As a result, Akçakoca Municipality's ability and capacity to ensure SEP implementation is considered adequate, and hiring of more personnel for implementation of SEP is not envisaged.

Akçakoca Municipality PIU will implement and monitor the SEP in coordination with ILBANK. As well as Akçakoca Municipality PIU, the Contractor is responsible for appointing a CLO accountable for the stakeholder engagement for the Project and implementing this SEP and GRM. ILBANK will also be responsible for monitoring and supervising the stakeholder engagement activities and reporting the progress to the WB on regular periods (see Section 10.1 and

Figure 10-1). Moreover, ACE, the E&S Consultant, who prepared this SEP and the ESMP for the Project, will provide necessary information to Akçakoca Municipality and take part in organizing the preliminary public/stakeholder consultation meeting to be held for the introduction of ESMP and the Project to the stakeholders and NGOs as part of the Project and finalizing this SEP and the ESMP as per the concerns/opinions of the stakeholders.

The Akçakoca Municipality /PIU will be the main responsible party for the coordination, implementation and monitoring and reporting of the implementation of the SEP and coordination with the Contractors. Detailed roles and responsibilities for the stakeholder engagement of the Project are given in Table 8-1.





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**Table 8-1. Responsibilities of Key Actors/Stakeholders in SEP Implementation**

Actor/Stakeholders	Responsibilities
Akçıkoca Municipality	<p>Establishes a project specific GRM.</p> <p>Records the complaints, requests and suggestions about the project and forwarding them to the PIU.</p> <p>Follows up and monitor project related complaints.</p> <p>Gives feedback to the complainant about the solution of the grievances received from PIU.</p> <p>Reporting to ILBANK via quarterly Environmental and Social Monitoring Reports (ESMRs) on SEP implementation that will be submitted together with the Grievance Register</p>
Akçıkoca Municipality PIU	<p>Ensures stakeholder engagement is understood by all Municipality staff members, contractors and consultants through trainings.</p> <p>Produces all work in accordance with project procedures and contract terms as well as quality, safety, budget and schedule requirements.</p> <p>Ensures the successful delivery of all defined documentation associated with the stakeholder engagement.</p> <p>Organizes and manages Stakeholder Consultation Meetings and other disclosure activities related to public disclosure of information.</p> <p>Follows up the disclosure activities carried out within the scope of the SEP.</p> <p>Coordinates interface and reporting to/from WB on the implementation of SEP with ILBANK.</p> <p>Meets with ILBANK/WB's responsible teams and responds to queries as necessary.</p> <p>Allows the contractor to inform the public/stakeholders about construction activities and other Project related issues.</p> <p>Implements processes related to grievance redress mechanism and stakeholder engagement including record keeping, reporting, etc.</p> <p>Manages necessary reporting to complainants.</p> <p>Ensures the implementation of necessary mitigation measures/actions for the implementation of the SEP.</p> <p>Takes actions to resolve Project-related complaints in coordination with other Project units.</p> <p>Annual review of SEP and its' update (if/when necessary), based on project improvements and unexpected public response</p>
ILBANK	<p>Informed about the works carried out via the ESMRs prepared by the Project Owner</p> <p>Informs the World Bank with ESMRs in 6-month periods</p>



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Actor/Stakeholders	Responsibilities
	<p>Reviews the documents related to the environmental and social assessment of the project, provides comments to consultants, and gives official approval to these documents and procedures in accordance with the WB safeguards requirements.</p> <p>Performs an overall quality assurance function that the EA documents prepared meet WB requirements.</p>
Contractor/ Subcontractor(s)	<p>Implements and develops Contractor's social policy.</p> <p>Provides necessary resources for proper remedial actions.</p> <p>Follows up of the complaints and informs Akçakoca Municipality PIU about the solution process.</p> <p>Consults with the Project affected communities about grievance redress mechanism, entitlements, construction works and schedule, community safety, compensation of economic losses as needed.</p> <p>Keeps records of complaints and participation activities, when necessary and forward them to CLO of PIU.</p> <p>Reports grievances and consultation activities to Akçakoca Municipality/PIU.</p> <p>Submits monthly ESMRs to the Project Owner (Community Liaison Officer related parts).</p>
F&S Consultant	<p>Preparing ESMP and SEP for the approval of ILBANK and WB;</p> <p>Taking a part in organizing the stakeholder consultation (ESMP introduction) meeting;</p> <p>Finalizing the ESMP and SEP as per the concerns/opinions of the stakeholders.</p>
Supervision Consultant	<p>Reviews the SEP document to redefine the stakeholders directly or indirectly affected and/or interested in the Project and to follow up the implementation of the methods, instruments, timing and participation levels identified in the SEP.</p> <p>Interviews Municipality PIU and others involved in the stakeholder engagement process to review progress and identify critical issues.</p> <p>Interacts with various stakeholders to get their views on SEP implementation.</p> <p>Reviews grievance records to identify significant non-compliances or recurring issues with stakeholder engagement and other Project activities and to reveal actions.</p> <p>Meets with WB safeguards and audit teams and responds to queries as necessary.</p> <p>Monitors and reports on progress made in relation to the commitments defined in SEP.</p>
WB	<p>Audits the Akçakoca Municipality 's performance regarding compliance with the provisions specified in the SEP managed during the construction and operation phases.</p> <p>Controls project activities and progress and performs site visits if necessary.</p>



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## 8.2 Budget & Resources

Akçakoca Municipality holds ultimate responsibility for the environmental and social performance of the overall Project, including the performance of its contractors and any other contractors. A Project Implementation Unit (PIU) will be established to carry out operational and administrative tasks. The Akçakoca Municipality /PIU will be the main responsible party for the coordination, implementation and monitoring and reporting of the implementation of the SEP and coordination with the Contractors. Detailed roles and responsibilities for the stakeholder engagement of the Project are given in Table 8-1. The organizational chart of Akçakoca Municipality is given in Figure 8-1.

The PIU will consist of at least 6 people, the head of the PIU, two financial experts, one environmental expert, one social expert and one OHS expert. The PIU staff will be the municipality's own staff.

The PIU will be primarily responsible for coordinating stakeholder engagement activities with the Contractors as outlined in this Plan. The collection of grievances, questions and feedback will be the direct responsibility of the PIU and the Community Liaison Officer.

The financial resources to be provided by Akçakoca Municipality are given below:

- A project-specific area on the municipality's official website,
- An electronic database for grievance records,
- Stakeholder engagement record,
- Printed documents (manuals, brochures, posters, etc.) to be used in accordance with SEP requirements.

The contact information of the responsible personnel:

- Deniz Günay Yerlikaya
- Phone Number: +90 533 691 28 84
- Address: Akçakoca Belediye Başkanlığı Yalı Mh. İnönü Cd. No: 45 81650 Akçakoca / Düzce TÜRKİYE
- E-mail Address: denizgunay83@gmail.com

Adequate budget will be allocated for communication with stakeholders and grievance redress mechanism. The budget is included in the project budget.



Yeni nesil bir belediye için Türkiye'nin ilk belediyesi olarak tasarlandı ve hayata geçirildi.  
Akçakoca Belediyesi, Türkiye Cumhuriyeti'nin en modern belediyesi olarak tasarlandı.

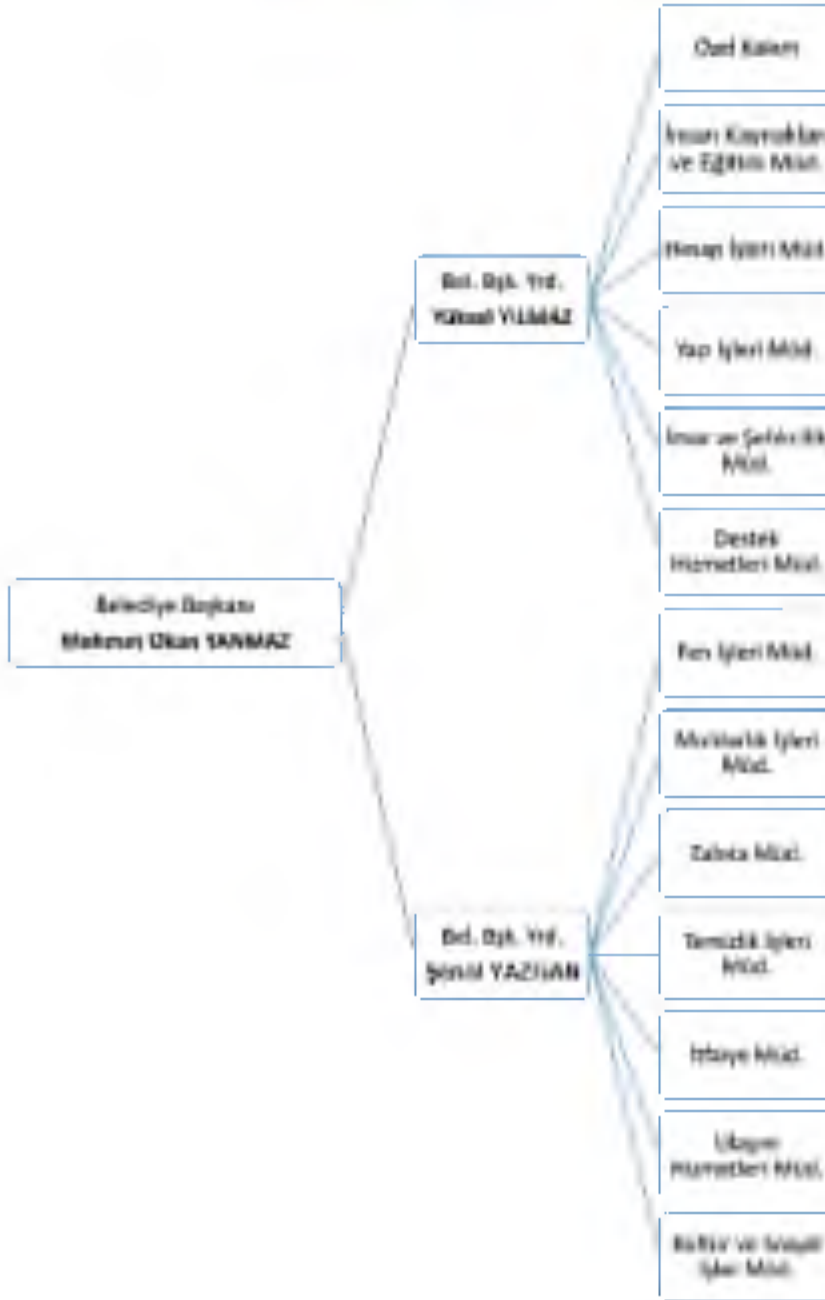


Figure 8-1. Organizational chart of Akçakoca Municipality



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## 9 Grievance Redress Mechanism

Managing, avoiding, minimizing and effective handling of grievances is an integral part of a sound stakeholder engagement strategy. Experience indicates that significant number of grievances arise from misunderstandings and that such grievances can be avoided or reduced through proactive and consistent engagement with communities. Engagement also helps anticipate and review community concerns to prevent them from escalating to grievances. For this reason, a project specific Grievance Redress Mechanism (GRM) as per WB requirements and ESMF will be implemented by Akçakoca Municipality /PIU throughout the lifetime of the Project including pre-construction, construction, and operation phases.

Currently, the Project Owner handles public grievances and views through the Beyaz Masa<sup>1</sup> system. This municipal unit is established to receive grievances and requests from local citizens and intended to produce possible solutions within the municipality for reported concerns. While the Beyaz Masa system is not regarded as a Grievance Redress Mechanism, it is recognized as a general grievance system adopted by the municipality within its own organization.

For this reason, it is anticipated that the existing grievance redress mechanism system for this Project can be maintained as the primary grievance redress mechanism, because the Project is already within the municipal organization

Although the Beyaz Masa system can be used to receive Project related grievances, a project-specific central system required to be established to compile the project related grievances and direct to responsible personnel and/or unit for resolution. Other grievances received by Contractor, CİMER, YİMER, İİBANK, WB, etc. will be also directed to this central system. Akçakoca Municipality will be the common beneficiary of grievance redress mechanism under this Project for contractors and workers / employees.

### 9.1 Receiving Grievances

Stakeholders will be able to communicate their grievances and views via the channels presented below.

#### 9.1.1 Akçakoca Municipality/PIU Level

The contact details of PIU office in Akçakoca Municipality via which stakeholders can communicate their grievances are as follows;

- Web site : <https://www.akcakoca.bel.tr/>

<sup>1</sup> <https://www.akcakoca.bel.tr/iletisim>



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- Email : Akçakoca Municipality website (<https://www.akcakoca.bel.tr/iletisim/>) includes a communication form, which can be filled online.
- Phone Number: +90 (380) 611 41 10
- Official Letter : Yahı Mah. İnönü Cad. No: 45 Akçakoca / DÜZCE
- White Desk system: Call Centre 153 (Alo 153)

### 9.1.2 Contractor Level

Contractor will establish their own grievance redress mechanisms. The municipality will ensure that the contractor level GRM is operational. If the grievances submitted to the contractor's GRM can be resolved at contractor level, then the Contractor will be responsible for its resolution and record. However, if the grievance requires further assessment and resolution at different levels, the Contractor will also be responsible for informing relevant parties about the grievance. Grievances requests, suggestions, and opinions from contractors and subcontractors will be forwarded to the Contractor CLO and recorded using grievance registration form (see Annex-5) by the Contractor CLO and also registered on the Grievance Registration Table provided in Annex-7. On the same day, it will be opened to the access of PIU together with the data entry to the Grievance Database. Çilimli Municipality and PIU team will assess the grievances and suggest solutions for employees of direct and contracted employees as well as those from stakeholders that are received by the Contractor.

On the other hand, within two (2) business days after the complaint is received, a notification will be sent to the complainant by Contractor CLO stating that the complaint has been received and evaluated. These forms will be available in hard copies at the municipal offices and on the municipality's website.

The complaint database will include complainant information, date of receipt of complaint/suggestion, date and method of feedback to complainant, status of complaint (open, under review, closed, rejected) and explanations of that current situation (i.e. why it was rejected, etc.), closing/rejection and feedback dates.

Akçakoca Municipality and PIU team will assess the grievances and suggest solutions for employees of direct and contracted workers and those from stakeholders that are received by the Contractor with the use of this GRM, which will be easily accessible for all Project workers.



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### 9.1.3 ILBANK Level

ILBANK's GRM procedure has been prepared in line with ESF/ESS10<sup>2</sup>. It also complies with the World Bank's environmental and social standards. The GRM Policy of ILBANK has been disclosed on their official webpage<sup>3</sup> and is available to all stakeholders

The communication tools of ILBANK through which Project-related grievances can be submitted are given below.

- Website : <https://www.ilbank.gov.tr/form/bilgiedimmeuluslararasi>
- E-mail : [bilguidb@ilbank.gov.tr](mailto:bilguidb@ilbank.gov.tr) and [etikuidb@ilbank.gov.tr](mailto:etikuidb@ilbank.gov.tr)
- Phone Number: +90 312 508 79 79
- Official Letter : ILBANK Department of International Relations, GRM Team (letters must be marked as personal or confidential) Emniyet Mahallesi Hipodrom Caddesi No:9/21 Yenimahalle/ANKARA

When ILBANK received a complaint, GRM Team will register and evaluate the complaint. If the complaint is related with any of sub-projects, ILBANK will send the complaint to municipalities/utilities' GRM since they will (there is a Project Implementation Unit for projects financed by ILBANK through IFI) have their own GRM. After this stage, ILBANK's role will be to follow the progress of the complaint within its GRM system. If the complaint is not resolved within the committed duration (fifteen (15) working days after the complaint is received and evaluated), ILBANK GRM Team will take over the issue.

Certain complaints warrant urgent action, and the regular GRM procedure may be inappropriate or too slow to prevent an issue from escalating. A separate fast-tracked GRM, including guidance on the circumstances under which it will be employed, can help ensure that high-priority complaints (grievances related to sexual exploitation and abuse, sexual harassment, vulnerable groups' complaints etc.) are dealt with in a timely manner. In the case of complaints alleging serious harm or risk of harm, and/or serious rights violations, the GRM's standard operating procedures will call for a fast-track response, whether by the GRM or by immediate referral to another office or organization and immediate notification to the complainant of that referral.

### 9.1.4 National Level

If stakeholders fail to reach a satisfactory solution through the channels provided above or have requests for a higher-level explanation, they will be able to reach ILBANK's communication channels, the Presidency's Communication Centre (CIMER), and the Foreigners Communication Centre (YIMER).

<sup>2</sup> WB's ESSs: <https://www.worldbank.org/en/projects-operations/environmental-and-social-framework/brief/environmental-and-social-standards>

<sup>3</sup> [https://www.ilbank.gov.tr/storage/uploads/xjgcf/files/ilbank\\_grm\\_policy\\_1646748212.pdf](https://www.ilbank.gov.tr/storage/uploads/xjgcf/files/ilbank_grm_policy_1646748212.pdf)



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### *Presidency's Communication Centre (CIMER)*

A national centralized grievance system has been installed for Turkish citizens and legal persons under the Presidency's Communication Centre (CIMER). The channel will be accessible to project stakeholders as well so that grievances can be directly submitted to state authorities. The contact details of CIMER is available below:

- Website : [www.cimer.gov.tr](http://www.cimer.gov.tr)
- Call Centre : 150
- Phone number : +90 312 525 55 55
- Fax number : +90 312 473 64 94
- E-mail : [cumhurbaskanligi@tebb.gov.tr](mailto:cumhurbaskanligi@tebb.gov.tr)
- Address for Official Letter: Republic of Türkiye, Directorate of Communications Kizilirmak Mah. Mevlana Bulvarı No.144 ÇANKAYA/ANKARA
- Mail addressed to Republic of Türkiye, Directorate of Communications
- Individual applications at the community relations desks at governorates, ministries and district governorates

### *Foreigners Communication Centre (YIMER)*

A centralized grievance system, the Foreigners Communication Centre (YIMER) under the General Directorate of Migration Management of the Ministry of Interior has been also enabled for foreigners. The channel will be accessible to Project stakeholders as well so that grievances can be directly to be submitted to state authorities. The contact details of YIMER is available below:

- Website : [www.yimer.gov.tr](http://www.yimer.gov.tr)
- Call Centre : 157
- Phone number : +90 312 5157 11 22
- Fax number : +90 312 920 06 09
- E-mail : [yimer@goc.gov.tr](mailto:yimer@goc.gov.tr)
- Address for Official Letter: Republic of Türkiye General Directorate of Migration Management, Camlica Mahallesi 122. Sokak No: 4 Yenimahalle/ANKARA
- Mail addressed to Republic of Türkiye, Directorate of Communications
- Individual applications at the Republic of Türkiye General Directorate of Migration Management

## **9.1.5 Appeal Mechanism**

Applicants, whose complaints could not be resolved through existing GRM or whose complaints contain sensitive issues can always apply to the relevant legal institutions. Such institutions can be summarized as follow:

- Civil Courts of First Instance.
- Administrative Court,
- Commercial Courts of First Instance





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- Labor Courts, and
- Ombudsman (<https://ebasvuru.ombudsman.gov.tr/>)

Relevant legal process will be monitored through GRM

For the cases relevant to sexual exploitation and abuse/sexual harassment (SEA/SH) and GBV (Gender Based Violation) at workplace or any potential child abuse in the project sites, the complaint will be directed immediately by the GRM focal point (based in ILBANK headquarter) to relevant legal authorities/service providers such as Ministry of Family and Social Services and Prosecutors Office and record that this has been directed, as set out in the GRM Procedure of ILBANK. All details of the complainant of the sensitive case will be kept strictly confidential.

Furthermore, the project GRM will include a channel to receive and address confidential complaints related to SEA/SH and gender-based violence (GBV) with special measures in place. If an employee faces SEA/SH issue s/he can either apply to a higher level superior or directly go to police station, as stipulated in the national referral system of the country for dealing such cases. The content and procedures of the project's GRM will also have a reporting line on such cases in regard to SEA/SH issues and will be handled under full confidentiality. The GRM focal point receiving the SEA/SH related grievance should direct this to national referral systems.

## 9.2 Grievance Management Process

The GRM for the stakeholders will be operated by Akçakoca Municipality PIU and Contractor according to the following procedure:

1. Following tools will be used so that all stakeholders can be informed regarding the Project's GRM process.
  - a. Web page
  - b. Email address
  - c. Public meetings
  - d. Telephone
  - e. Frequently Asked Questions (Brochure, web page, bulletin, etc.)
2. Grievances can be submitted by the channels outlined below:
  - a. Telephone (Call Centre and units)
  - b. Personal visit to Akçakoca Municipality and Contractor head office/branches
  - c. Grievance boxes (at the Akçakoca Municipality Units / Contractor)
  - d. Email
  - e. Meetings



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- f. Staff and local communication desk of Akçakoca Municipality / Contractor
  - g. By written petition to Akçakoca Municipality / Contractor
  - h. During site visits and miscellaneous
  - i. CIMER and YIMER (See Section 9.1.4)
  - j. ILBANK GRM (See Section 9.1.3)
3. All the submitted grievances are collected at the GRM Section of PIU Department.
  4. The submitted grievances are recorded in databases by CLOs of PIU and Contractor.
  5. PIU and Contractor CLOs or any contact person who received the grievance confirm the grievance reception via phone and/or email within two (2) days.
  6. The response to the relevant grievance will be drafted by CLOs of PIU / Contractor and approved by Project Management.
  7. After responding to the relevant grievance, necessary revisions will be made on the Grievance Form with respect to the result of the GRM process which will be communicated with relevant Complainant within ten (10) working days. The required actions for valid grievances will be taken within fifteen (15) working days. If applicant accepts the resolution within thirty (30) days, the submitted grievance is marked as closed. If the applicant does not sign-off Grievance Close-Out Form (see Annex-6) due to insufficient satisfaction, a meeting will be organized by the PIU management on relevant complaint and if necessary, with the participation of Contractor. The complainant can participate this meeting to submit his/her Project-related concern face to face to the management. The aim of this meeting is to find alternative solutions of which both parties agree with.
  8. All the grievances will be monitored by recording them via the monitoring and evaluation system which will be established within the scope of GRM.
  9. Regarding grievances received by Contractor, the grievances which are within the scope of Contractor's responsibility will be handled by themselves and reported to the PIU during monitoring activities. The grievances within the scope of Akçakoca Municipality responsibility will be immediately communicated with PIU by Contractor and handled by the PIU accordingly. Contractor CLO is responsible for recording and tracking grievances through the Grievance Register Table provided in Annex-7.
  10. If the complaint cannot be resolved with the existing process, applicants can always apply to relevant legal institutions. Such institutions can be summarized as follow:
    - Civil Courts of First Instance
    - Administrative Courts
    - Commercial Courts of First Instance
    - Labor Courts, and
    - Ombudsman (<https://ebasvuru.ombudsman.gov.tr/>).



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During construction and operational activities, the GRM described above will continue to be driven by stakeholders' views, making this procedure accessible to all stakeholders including workers. Requests that require urgent remedy and/or support will be responded to and given support within the same day. All outstanding grievances/requests will be recorded within two business days, reviewed and assessed within ten business days, and concluded not later than 15 business days. Corrective actions will be taken to resolve the grievance. GRM summary is given in Table 9-1.

**Table 9-1. Grievance Redress Mechanism Summary**

Grievance Process	Requirement / Action	Responsible Party
Submission of a complaint	Receiving the grievance by any communication channel explained above. (At this point, if the complaint is a sensitive grievance involving child abuse, sexual harassment or abuse or Gender Based Violence (GBV), immediate action will be taken within 48 hours after receiving the complaint. For the cases relevant to sexual exploitation and abuse/sexual harassment (SEA/SH) at workplace or any potential child abuse in the project sites, the complaint will be directed by the GRM focal point (based in ILBANK headquarter) to relevant legal authorities/service providers such as Ministry of Family and Social Services and Prosecutors Office.	Akçakoca Municipality /PIU Contractor Supervision Consultant
Registration of complaint	Registering/recording through making an entry in the grievance register table (see Annex-7 for a sample) and filling of the Grievance Form (see Annex-5). All the complaints will be registered within two (2) working days and feedback will be given to the complainant and detailed information about the complaint may be requested from the complainant within this period. Moreover, the details of implemented stakeholder engagement activities will be recorded in a Stakeholder Engagement Log (see Table 6-2).  If the complainant requests that this complaint be treated anonymously, this complaint will be recorded anonymously and the request will be met.	Akçakoca Municipality /PIU Contractor Supervision Consultant
Forwarding of complaint	The complaint is forwarded to the relevant persons (CLO of the PIU/Contractor) responsible for handling the complaint in not later than three (3) working days upon receiving the complaint (except for any emergent complaint, which would be handled as appropriate).	Akçakoca Municipality /PIU Contractor Supervision Consultant
Evaluation of a complaint	Evaluating the complaints within ten (10) working days and determining whether the complaint meets the admissibility criteria. If the complaint is not valid, providing relevant explanation to the complainant.	Akçakoca Municipality /PIU Contractor Supervision Consultant



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Grievance Process	Requirement / Action	Responsible Party
Response for a complaint	<p>If the complaint is valid, identifying and taking corrective measures for resolving the complaint in not later than fifteen (15) working days upon receiving. If an agreement cannot be reached on the closure of the complaint, the complainant will be informed that he/she may apply ILBANK, CIMER, YİMER and other legal remedies. After the notification of this process, the Grievance Closeout Form will be filled (see Annex-6).</p> <p>All comments and complaints will be responded to either verbally or in writing, in accordance with the preferred method of communication specified by the complainant, if contact details of the complainant are provided.</p> <p>At this point, it should be noted that the action taken and the result of this anonymously recorded grievance will be shared on the Akçakoca Municipality website, so that anonymous complainant is informed about their complaint and the results.</p>	<p>Akçakoca Municipality /PIU</p> <p>Contractor</p> <p>Supervision Consultant</p>
Recording the result of a complaint	Recording the result of the complaint in grievance register table (see Annex-7)	<p>Akçakoca Municipality /PIU</p> <p>Contractor</p> <p>Supervision Consultant</p>
Right to Appeal	<p>If the complaint cannot be resolved with the existing process, applicants can always apply to relevant legal institutions. Such institutions can be summarized as follows:</p> <ul style="list-style-type: none"> <li>• Civil Courts of First Instance</li> <li>• Administrative Courts</li> <li>• Commercial Courts of First Instance</li> <li>• Labor Courts</li> <li>• Ombudsman (<a href="https://ebas.uni.ombudsman.gov.tr/">https://ebas.uni.ombudsman.gov.tr/</a>)</li> </ul>	<p>Akçakoca Municipality /PIU</p> <p>Contractor</p> <p>ILBANK</p> <p>Supervision Consultant</p>

The detailed flow chart is given in Figure 9-1 and Figure 9-2 as project-related and worker complaints, respectively.



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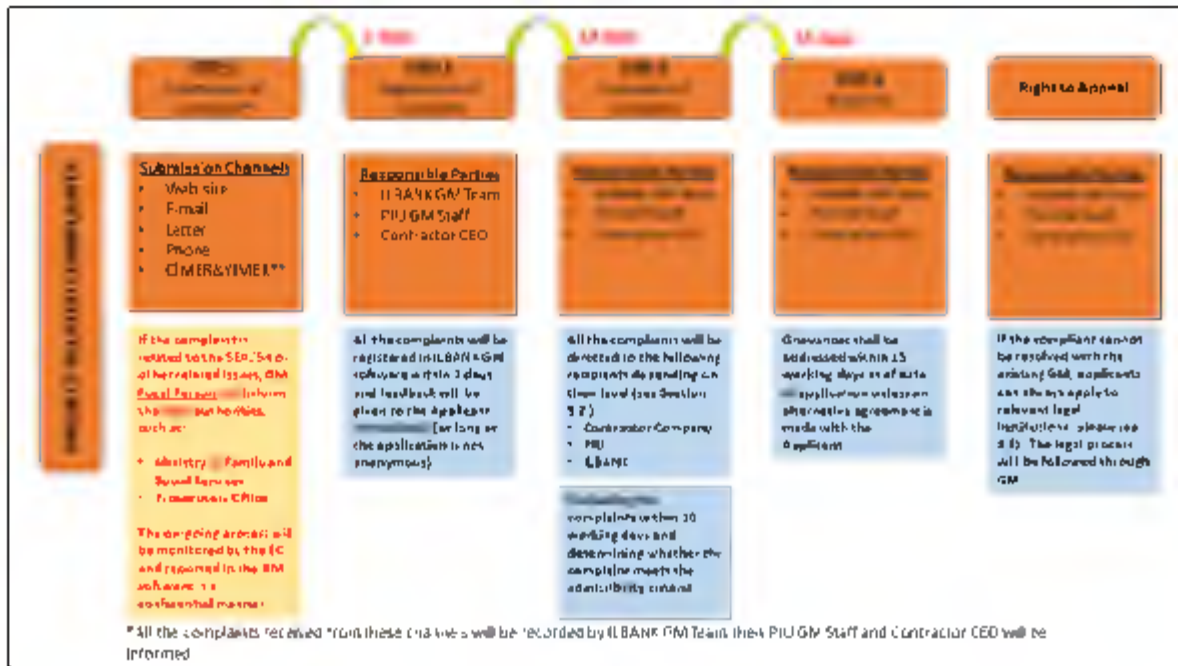


Figure 9-1. Grievance Redress Mechanism Flowchart of Project Related Complaints

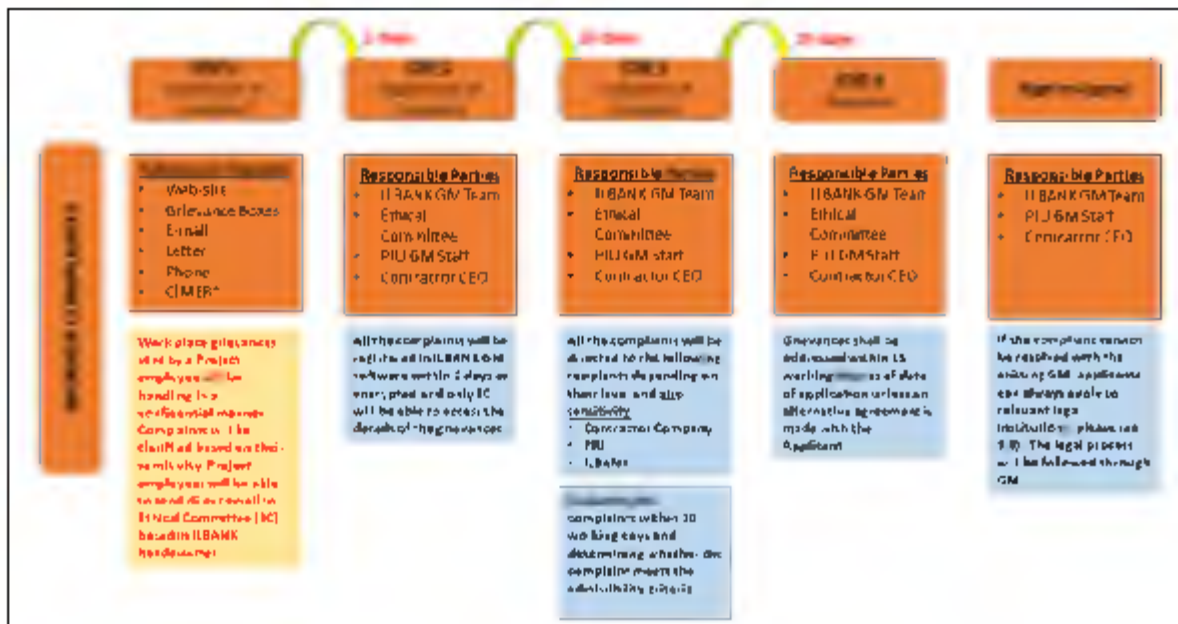


Figure 9-2. Grievance Redress Mechanism Flowchart of Worker Complaints



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### 9.3 World Bank Grievance Redress System

Stakeholders who believe that they are adversely affected by a WB-supported Project may submit complaints to existing project-level GRMs or the WB's Grievance Redress Service (GRS). The GRS ensures that complaints received are promptly reviewed to address project-related concerns. Complaints submitted to the GRS are admissible when presented by people directly affected by an ongoing World Bank-supported project and relate to alleged harm that results from the Project. Complainants may submit a complaint directly or through a representative, and their identities will remain confidential, should they request it. The GRS also reviews complaints received by Bank staff and refers to the GRS. Bank staff must notify the GRS when they receive complaints that concern high-risk projects, raise compliance with World Bank policies and procedures, or allege that a Bank-supported project has caused or will cause harm to people or the environment. Information can be obtained from <http://www.worldbank.org/en/projects-operations/products-and-services/grievance-redress-service>. For information on how to submit complaints to the WB Inspection Panel, please visit [www.inspectionpanel.org](http://www.inspectionpanel.org). Complaint Request Form available in both pdf and word format on the relevant website can be filled and submitted via mail or electronically. Contact information of Inspection Panel is available under Information and Advice section on the website.



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## 10 Monitoring and Reporting

Periodically (at least once every 6 months) review and update of the SEP will be conducted, as necessary, during the stakeholder consultation as required within the scope of SEP implementation. Akçakoca Municipality PIU and the Contractor CLO will record all incoming corporate grievance/comment to the databases.

Akçakoca Municipality PIU will monitor the participation of the stakeholders in the planned engagement activities. Through evaluation of outcomes and effect of engagement, PIU intends to obtain regular feedback from stakeholders via some of the planned engagement activities, which are given in Chapter 6, and effective usage of Grievance Redress Mechanism and its different communication tools, which are given in Chapter 9, and to learn if the planned outcomes are achieved or if there is a need for changing the approach. The SEP monitoring framework is described in Table 10-1.

**Table 10-1. SEP Monitoring Framework**

Parameter	Key Performance Indicator	Phase	Frequency	Responsible Party
Stakeholder engagement process	<ul style="list-style-type: none"> <li>Number of meetings (e.g. public/stakeholder consultation, meeting with authorities, focus group meetings, in-depth meetings, etc.)</li> <li>Number of stakeholders engaged</li> <li>Number of the visits to the settlements affected by the Project activities</li> </ul>	Construction	Monthly	Akçakoca Municipality PIU Contractor Supervision Consultant
		Operation	Quarterly	Akçakoca Municipality PIU Contractor
Project GRM	<ul style="list-style-type: none"> <li>Number of grievances/comments received (distribution to be made according to gender, settlement, category of grievance, status of grievance)</li> <li>Types of the grievances/comments (community H&amp;S, employment, local procurement etc.)</li> <li>Timelines for response to each grievance</li> <li>Number and percentage of open or closed grievances</li> <li>Number of invalid grievances</li> </ul>	Construction	Monthly	Akçakoca Municipality PIU Contractor
		Operation	Quarterly	Akçakoca Municipality PIU Contractor

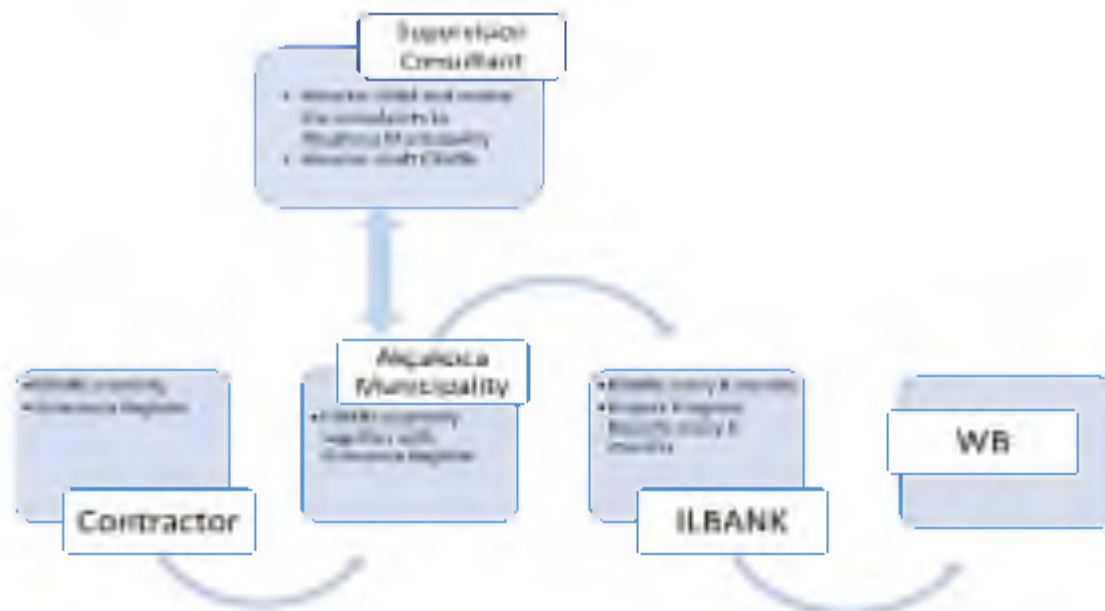


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Parameter	Key Performance Indicator	Phase	Frequency	Responsible Party
Worker GRM	<ul style="list-style-type: none"> <li>Number of grievances/comments received by own workers</li> <li>Number of grievances/comments received by indirect workers</li> <li>Types of the grievances/comments regarding worker management and working conditions (e.g. Worker rights, OHS, etc.)</li> <li>Timeframes for response to each grievance</li> <li>Number of open or closed grievances</li> <li>Number of invalid grievances</li> </ul>	Construction	Monthly	Akçakoca Municipality PIU and Contractor
		Operation	Quarterly	Akçakoca Municipality PIU and Contractor

## 10.1 Reporting to Project Parties

Submission periods for ESMRs, Project Progress Reports and Grievance Register according to each project party is provided in Figure 10-1.



**Figure 10-1. Submission Periods for ESMR, Project Progress Report and Grievance Register during SEP Implementation**





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The quarterly ESMRs from Akçakoca Municipality to ILBANK will also include a section on stakeholder engagement activities conducted during the specified period. Stakeholder engagement activities will be presented in a tabular format as given in Table 6-2.

Akçakoca Municipality PIU will register and report the feedback received from communities/stakeholders, local authorities, landowners, other companies, NGOs, media, academic institutions and other interest groups on a systematic basis through an effective consultation and GRM which is developed and will be used by contractors/subcontractors of the Project throughout its lifetime to ILBANK. Monitoring of the grievances received will be performed by means of grievance register table (see Annex-7).

The Akçakoca Municipality PIU will provide a statistical and qualitative analysis of feedback and complaints as well as their outcomes on a monthly basis to the Supervision Consultant who will review it and disseminate it to ILBANK. In addition, the relevant complaints and their actual status will be reported in ESMRs. The reports will only include information regarding the complaint as much as necessary, and any personal information on the individuals having used the GRM will remain confidential and will never be shared in these reports.

The implementation and effectiveness of the GRM will be monitored by the Supervision Consultant that will be selected via tender process to be launched by Akçakoca Municipality and approved by ILBANK. When ILBANK detects any problems in the implementation of the ESMP and SEP, ILBANK will inform the Akçakoca Municipality PIU and agree on the steps to be taken to resolve these problems.

## 10.2 Reporting Back to Stakeholder Groups

Stakeholder groups will be reported back by Akçakoca Municipality's PIU via public/stakeholder consultation meetings in project affected municipalities and/or quarters. GRM feedback responses will be made in writing and verbally as previously explained in Table 9-1. Project updates will be posted on Akçakoca's website.

## 10.3 External Reporting on SEP Implementation

Reports on the implementation of the SEP and grievance process will be prepared by Akçakoca Municipality and publicly made available in the Municipality's website, after removing identifying information on individuals to protect their identities in accordance with the Law on the Protection of Personal Data.



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## Annexes

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Annex-1: EIA Exemption Letter

Annex-2: Title Deed

Annex-3: Site Photographs

Annex-4: Consultation Form

Annex-5: Grievance Form

Annex-6: Grievance Close-Out Form

Annex-7: Grievance Register Table

Annex-8: Information Related to Stakeholder Consultation Meeting



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## ANNEX-1. EIA Exemption Letter<sup>4</sup>



1 C  
DÜZCE VALİLİĐİ  
Çevre ve Şehircilik İl Müdürlüğü

Sayı : 96738833-220 03-E 7751  
Konu : Müafiyet

23 09 2020

### AKÇAKOCA BELEDİYE BAŞKANLIĐINA

İliđi : 23 09 2020 tarihli ve 25314376-622 02 E 29902 sayılı yazınıza

İlimiz Akçakoca İlçesinde Akçakoca Belediyesi Yatı Mahallesi Akçakoca Düzce mevkiinde Akçakoca Belediye Başkanlığı tarafından yapılması planlanan Akçakoca Belediyesi Güneş Enerji Santrali (1080 Kw) projesi 25/11/2014 tarih ve 29186 sayılı Resmî Gazete'de yayımlanarak yürürlüğe giren ÇED Yönetmeliđi Listelerinde yer almadığından kapsam dıřı olarak deđerlendirilmektedir.

Ancak; planlanan yatırım ile ilgili olarak; 5491 sayılı kanunla deđiřik 2872 sayılı Çevre Kanunu ile bu Kanunla birlikte çıkarılan Yönetmeliklerin ilgili hükümlerine uyulması ve diđer mevzuat mevzuatı çerçevesinde öngörülen gerekli izinlerin alınması, ekolojik dengemizi bozulmamasına, çevrenin korunmasına ve geliřtirilmesine yönelik tedbirlere riayet edilmesi gerekmektedir.

Bilgilerinizi ve geređini rica ederim.

Nurhan KARTAL  
Vali a.  
Çevre ve Şehircilik İl Müdürü

Not: 5070 sayılı Elektronik İmza Kanunu geređi bu belge elektronik ortamda imzalanmıştır; bir

Print Çıktısı için Form: DÜZCEİLEBİM Yazı Adresi: <http://www.duzce.gov.tr>  
Hükümet Konađı Binası E - Blok Kat: 1. Kat Kat: DÜZCE  
Tel No: (0380) 524 53 27 - ÜGC) 524 54 23 - Faks No: (0380) 524 16 21  
e-posta: [duzce@trsb.gov.tr](mailto:duzce@trsb.gov.tr) İnternet Adresi: <http://www.duzce.gov.tr/>

Bölge ve Şehircilik: KESKİN  
Mühürü



<sup>4</sup>Based on the information received from the Akçakoca Municipality, since the boundaries of the Yatı Neighborhood was altered, the current location of the Project is within the Osmancık Neighborhood.





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## ANNEX-3. Site Photographs

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*The Entrance of Marketplace*



*The View of Marketplace from South*



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*A View from the East of Marketplace*



*The Rooftop*



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*A Close View from the Rooftop*



*Inside the Marketplace*





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*An Inside View of Rooftop*



*The Parking Lot*



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*Keskin Street at East*



*Bahadır Yalçın Avenue Located at West*



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*Hazelnut Garden*



*Residential and Commercial Areas Located at West*



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*Residential Area Located at East*



*Orhan Creek*



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*Akçakoca İmam Hatip Secondary School*



*The Pazaryeri Mosque near the Entrance of Marketplace*



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*The Bus Station Next to the Marketplace Entrance*



*Provided Warning Sign to Prevent Unauthorized Access to the Rooftop*



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*The Posted Instruction on Covid-19 at the Entrance of Marketplace*




*The Temporary Waste Storage Area and Assembly Point*



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## ANNEX-4. Consultation Form


	<b>AKCAKOCA MUNICIPALITY</b> Project Code: ..... Akçakoca Covered Market Rooftop Solar Power Plant Project			
	<b>CONSULTATION FORM</b>			
Person Filling out the Form:	Date and time:			
Meeting Agenda:	Consultation Registration No:			
<b>1. CONSULTATION INFORMATION</b>				
Interviewed Institution:	Communication Type			
Name-Surname of the Interviewee:	Phone / Hotline <input type="checkbox"/>			
Phone:	Face to Face Meeting <input type="checkbox"/>			
Address:	Website / E-mail <input type="checkbox"/>			
Email:	Other (Explain) <input type="checkbox"/>			
<b>Stakeholder Type</b>				
Public Institution <input type="checkbox"/>	PAP <input type="checkbox"/>	Private Enterprise <input type="checkbox"/>	Professional Chamber <input type="checkbox"/>	NGO <input type="checkbox"/>
Interest Groups <input type="checkbox"/>	Industry Associations <input type="checkbox"/>	Labor Unions <input type="checkbox"/>	Media <input type="checkbox"/>	University <input type="checkbox"/>
<b>2. CONSULTATION DETAILS</b>				
Questions about the Project:				
Project concerns/feedback:				
Responses to the views expressed above:				
<i>Recorded by</i> <i>Name-Last Name Signature</i>	<i>Complainant</i> <i>Name-Last Name Signature</i>			





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## ANNEX-5. Grievance Form

	<b>AKCAKOCA MUNICIPALITY</b> Project Code: ..... Akcakoca Covered Market Rooftop Solar Power Plant Project			
	<b>GRIEVANCE FORM</b>			
Person Filling the Form:			Date:	
Interview Agenda:			Reference No.:	
<b>1. INFORMATION ABOUT THE COMPLAINANT</b>				
Name Surname If the complainant requests that this complaint be treated anonymously, this complaint will be recorded anonymously and the request will be met			<b>How to receive the complaint</b>	
Turkish ID Number:			Phone	<input type="checkbox"/>
Phone:			Face to face	<input type="checkbox"/>
Address:			Web-site/ E-Mail	<input type="checkbox"/>
Email:			Other (Explain)	<input type="checkbox"/>
<b>Stakeholder Type</b>				
Public Institution <input type="checkbox"/>	Project Affected People <input type="checkbox"/>	Private Enterprise <input type="checkbox"/>	Trade Association <input type="checkbox"/>	NGO <input type="checkbox"/>
Interest Groups <input type="checkbox"/>	Industry Associations <input type="checkbox"/>	Workers' Union <input type="checkbox"/>	Media <input type="checkbox"/>	University <input type="checkbox"/>
<b>2. DETAILED INFORMATION ON THE GRIEVANCE</b>				
Description of the Grievance:				
Resolution method requested by the Complainant				
<b>Registered Person Name Surname/Signature</b>			<b>Complainant Name Surname/Signature</b>	



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## ANNEX-6. Grievance Close-Out Form

	<b>AKCAKOCA MUNICIPALITY</b> Project Code: ..... Akçakoca Covered Market Rooftop Solar Power Plant Project	
	<b>GRIEVANCE CLOSE OUT FORM</b>	
Reference No:		
<b>1. DETERMINATION OF CORRECTIVE ACTION</b>		
<b>1</b>		
<b>2</b>		
<b>3</b>		
<b>4</b>		
<b>5</b>		
<b>Responsible Departments</b>		
<b>2. CLOSE OUT THE GRIEVANCE</b>		
<i>This section will be filled and signed by the Complainant in case the complaint stated in the "Grievance Registration Form" is resolved.</i>		
<b>Date:</b>  .....	<b>Name Surname / Signature of the Person Closing the Complaint</b>	<b>Name Surname / Signature of Complainant</b>



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## ANNEX-7. Grievance Register Table

No	Complaint Register Number	How Complaint is Received (Grievance Form, Community Meeting, Telephone)	Level of Grievance (Municipality/Utility Level, Regional)	Date of Complaint Received	Location of Complaint Received	Name of Person Receiving Grievance	Land Parcel # (If complaint is related to land)	Complainant Information					Project Component Related to Complaint	Grievance Category (expropriation/land acquisition related, environmental issues, damages to structures etc.)	Complaint Summary	Grievance Status (open, closed or pending)	Action Taken				Supporting Documents for Grievance Closeout (bank receipt for compensation, grievance closure protocol)
								Name/Surname	ID Number	Telephone/ email	Village-District	Gender					Responsible Person/Department	Action Planned	Due Date of the Addressing the Grievance	Date of Action Taken	
1																					



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## ANNEX-8. Information Related to Stakeholder Consultation Meeting

### Akçakoca Covered Market Rooftop Solar Power Plant Project Public/Stakeholder Consultation Meeting Minutes 09 January 2024

The Public/Stakeholder Consultation Meeting was conducted on 9<sup>th</sup> of January 2024 at Akçakoca Municipality Assembly Hall. The meeting was held with the participation of maximum 114 people, 88 people signed the participant list. Participants included mukthars, students, tradesmen, employees of Akçakoca Municipality and other citizens.

The meeting was announced via newspaper advertisements in Milat and Yeni Akçakoca Haber Newspapers on 5<sup>th</sup> January 2024. The meeting was also announced through flyers placed at certain locations (such as mukhtar offices, public places, shops, bus stops) by Akçakoca Municipality. Project brochures were distributed to citizens by the municipal police (zabita). Akçakoca Municipality informed all the mukthars about the date/time and location of the planned public consultation meeting. SMS messages were sent to Akçakoca citizens for whom Akçakoca Municipality has the information of their mobile phone numbers (22,373 citizens) in order to inform them about the scope, date/time and location of the planned public consultation meeting.

The Draft Environmental and Social Management Plan and the Draft Stakeholder Engagement Plan were disclosed in the Akçakoca Municipality website as of 2<sup>nd</sup> of January 2024.

Brochures were provided to mukthars to be distributed to the residents in their neighborhoods. Brochures were also distributed to participants during the meeting. Akçakoca Municipality representatives and ACE Experts were available during the meeting. A presentation was given to the participants by ACE. The presentation covered the following main headings:

- Project Executor, Implementer and Financier
- Project Description
- Expected benefits of the Project
- Environmental and Social Studies
- Potential environmental and social impacts
- Mitigation measures and management strategies



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- Stakeholder engagement and how stakeholders can be involved in the process
- Questions and answers

At the end of the meeting, there was a question/answer session. There were six questions raised by the participants as follows:

**Q.1:** Who will undertake the maintenance and repair of the solar panels once the system is operational?

**A.1:** The Mayor stated that all the control and maintenance of the system will be undertaken by the contractor company.

**Q.2:** The market place is a very old structure. Will there be reinforcement studies?

**A.2:** Reinforcement project has been prepared and reinforcement works will be carried out at the market place.

**Q.3:** How will the security be ensured at the project site?

**A.3:** There will be both security personnel and a camera system.

**Q.4:** Have natural disasters been taken into account for the project?

**A.4:** The reinforcement project has been prepared taking into account the earthquake risk.

**Q.5:** There is a creek near the market place. Will there be any measures for potential flooding?

**A.5:** The rehabilitation works for the creek have already been conducted by the State Hydraulic Works (DSİ).

**Q.6:** For how many houses does the generated electricity from the Project cover the electricity need?

**A.6:** It was stated that it has the power to meet the electricity need of 500 flats.

The mayor also stated that the eight (8) electrical buses purchased by the municipality will be charged from the Project, the surplus energy will be sold to SEDAŞ and electric vehicle charging stations will be set up in front of the market place that will generate profit for the municipality.

The following information is provided below:

- The newspaper announcements,
- The flyer,
- Selected photographs of places where flyers were hung,



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- Selected photographs of municipal police distributing project brochures to citizens,
- The last page of the municipality report showing the number of SMS messages sent to citizens,
- The disclosure page of ESMP and SEP,
- The project brochure,
- The presentation given at the meeting,
- The photographs taken during the meeting and
- The participant list.



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## Newspaper Advertisements of Public/Stakeholder Consultation Meeting

ILN01962555 numaralı ilan INT-000144-www.milatgazetesi.com yayınında 05.01.2024 tarihinde yayınlanmıştır.

**M** Dine gelişmişlik için harekete geçmek için bilgilendirme için venur

Engelle İlan Ver

### Akçakoca Bisiklet Yolları Projesi Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi



Akçakoca Bisiklet Yolları Projesi  
Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi  
HALKIN BİLGİLİNDİRİLMESİ VE KATILIM TOPLANTISINA DAVET

Dünya Bankası, Sürdürülebilir Şehirler Projesi'nin Ek Faaliyetleri kapsamında T.C. Akçakoca Belediyesi tarafından yapılmış olan Akçakoca Bisiklet Yolları Projesi ve Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi için Çevresel ve Sosyal Etkileri Değerlendirme Raporu'nun hazırlanması amacıyla halkı bilgilendirmek ve katılım sağlamak üzere aşağıda detaylı olarak bilgilendirme ve Katılım Toplantısı düzenlenecektir.

Fatih Halil emirli sızgıgözü çarşısı  
T.C. Akçakoca Belediyesi

Tarifi: 09.01.2024  
Toplantı Saati: 14.00  
Toplantı Yeri: T.C. Akçakoca Belediyesi Meclis Salonu  
Fiyat: Bedelsiz  
Katılım: +90 380 511 41 10 - Faks: +90 380 511 38 55 - E-posta: baad@akcokocaba.gov.tr  
akc.com.tr

RAKAMNO: 1471981455



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04 İNANÇ & AİLE & YAŞAM **HABER**

**Alçakkoça Bölgesel Yolları Projesi**  
**Alçakkoça Kapak Pazar Yeni Çarşı Üzeri**  
**(Kırsal Enerji ve Su Projesi)**

**Dünya yeni yılın ilk sabahında**  
**Büyük Camii'nde bulaşla**

**AÇANCIKADA SABAH**  
**NAMAZI BULUŞMALARI**



**Alçakkoça Bölgesel Yolları Projesi**  
Bu proje, Alçakkoça Bölgesel Yolları Projesi'nin bir parçasıdır. Proje, bölgedeki yolların iyileştirilmesini, su ve enerji hizmetlerinin sağlanmasını ve yerel halkın yaşam kalitesinin artırılmasını amaçlamaktadır. Proje, Dünya Bankası ve Türkiye Cumhuriyeti tarafından ortaklaşa finanse edilmiştir.

**AÇANCIKADA SABAH NAMAZI BULUŞMALARI**  
Açancık'ta sabah namazı buluşmaları düzenlenmektedir. Bu buluşmalar, bölgedeki vatandaşların bir araya gelerek namaz kılmalarını ve sohbet etmelerini amaçlamaktadır.

**Alçakkoça Kapak Pazar Yeni Çarşı Üzeri**  
Alçakkoça Kapak Pazarı'nda yeni çarşı inşaatı yapılmıştır. Bu çarşı, bölgedeki vatandaşların alışveriş yapmalarını kolaylaştırmak ve yerel ekonomiyi desteklemek amacıyla yapılmıştır.

Filtre Kahve'mizi & Hamburger'imizi Denediniz mi?



**ABİTAŞ**  
AKÇAKOÇA

Alçakkoça Kahve ve Sabah Namazı Birliklerinde Birbirinden Farklı Lezzetler Sizi Bekliyor.

**KAHVALTI, YEMEK ve KAHVE'Yİ**  
**HUZUR DOLU BİR**  
**ORTAMDA DENEMEK İSTERMİSİNİZ.**





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## Flyer for Public Informing about the Public/Stakeholder Consultation Meeting



### Akçakoca Bisiklet Yolları Projesi Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi

#### HALKIN BİLGİLENDİRİLMESİ VE KATILIMI TOPLANTISINA DAVET

İller Bankası Sürdürülebilir Şehirler Projesi-II Ek Finansman kapsamında T.C. Akçakoca Belediyesi tarafından yapılması planlanan "Akçakoca Bisiklet Yolları Projesi" ve "Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi" için Çevresel ve Sosyal Yönetim Planı çalışmalarını ilgilendiren olarak halkı bilgilendirilmek, halkın görüş ve önerilerini almak üzere aşağıda detayları verilen "Halkın Bilgilendirilmesi ve Katılımı Toplantısı" düzenlenecektir.

Tüm halkımıza saygıyla duyurulur.

T.C. Akçakoca Belediyesi

Toplantı Tarihi : 09.01.2024

Toplantı Saati : 14:00

Toplantı Yeri : T.C. Akçakoca Belediyesi Meclis Salonu

Proje Sahibi : T.C. Akçakoca Belediyesi

Telefon: +90 380 611 41 10 - Faks: +90 380 611 36 55 - E-posta: [belediye@akcakoca.bel.tr](mailto:belediye@akcakoca.bel.tr)



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### Selected Photographs of Places Where Flyers were Hung





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## Selected Photographs of Municipal Police Distributing Project Brochure to Citizens





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## The Last Page of the Municipality Report Showing the Number of SMS Messages Sent to Citizens

SMS messages were sent to 22,373 citizens

	A	B	C	D	E	F	G	H
22310		GÜLCAN		DÜZCE	AKÇAKOC, HASANÇAVUŞ KÖYÜ			
22311		GÜLCAN		DÜZCE	AKÇAKOC, HASANÇAVUŞ KÖYÜ			
22312		AYDIN		DÜZCE	AKÇAKOC, AKKAYA KÖYÜ			
22313		AYDIN		DÜZCE	AKÇAKOC, AKKAYA KÖYÜ			
22314		VİLDAN Fİ		DÜZCE	AKÇAKOC, HACI YUSUFLAR MAH.			
22315		PINAR		DÜZCE	AKÇAKOC, HACI YUSUFLAR MAH.			
22316		PINAR		DÜZCE	AKÇAKOC, HACI YUSUFLAR MAH.			
22317		ÖZCAN		DÜZCE	AKÇAKOC, YENİ MAH.			
22318		TUĞBA		DÜZCE	AKÇAKOC, OSMANİYE MAH.			
22319		ARZU		DÜZCE	AKÇAKOC, ARABACI KÖYÜ			
22320		RAHİME		DÜZCE	AKÇAKOC, YENİ MAH.			
22321		MURAT		DÜZCE	AKÇAKOC, OSMANİYE MAH.			
22322		MURAT		DÜZCE	AKÇAKOC, OSMANİYE MAH.			
22323		ENVER		DÜZCE	AKÇAKOC, YENİ MAH.			
22360		ENES		DÜZCE	AKÇAKOC, ALTUNÇAY KÖYÜ			
22361		ENES		DÜZCE	AKÇAKOC, ALTUNÇAY KÖYÜ			
22362		ENES		DÜZCE	AKÇAKOC, ALTUNÇAY KÖYÜ			
22363		ENES		DÜZCE	AKÇAKOC, ALTUNÇAY KÖYÜ			
22364		ENES		DÜZCE	AKÇAKOC, ALTUNÇAY KÖYÜ			
22365		MELTEM		DÜZCE	AKÇAKOC, OSMANİYE MAH.			
22366		MEHMET		DÜZCE	AKÇAKOC, YALI MAH.			
22367		MEHMET		DÜZCE	AKÇAKOC, HACI YUSUFLAR MAH.			
22368		MEHMET		DÜZCE	AKÇAKOC, HACI YUSUFLAR MAH.			
22369		RUKİYE		DÜZCE	AKÇAKOC, HACI YUSUFLAR MAH.			
22370		CEMAL		DÜZCE	AKÇAKOC, TEPEKÖY			
22371		CEMAL		DÜZCE	AKÇAKOC, TEPEKÖY			
22372		KEMAL		DÜZCE	AKÇAKOC, YENİ MAH.			
22373		KEMAL		DÜZCE	AKÇAKOC, YENİ MAH.			



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## Akçakoca Municipality Website - Disclosure Page for ESMP and SEP

akcakoca.bel.tr/haber/halkin-bilgilendirilmesi-ve-katilimi-toplantısına-davet

**Haberler**

**KATEGORİLER**

- Genel Haberler

**HABERLER**

- 3 Ocak 2024  
PÜFİSİCİ  
SAHİPLERİNİ  
OLAN SAKALIN  
KESİLEN  
YAKINIZ İZMİR  
KİTİ
- KURUM  
YAKINIZ  
İZMİR KURUM  
SÜREKLİ
- BİNA  
YAKINIZ  
ÇİFTİSİZİ İZMİR  
KURUM
- İZMİR  
KURUM  
YAKINIZ İZMİR  
KURUM  
SÜREKLİ
- İZMİR  
KURUM  
YAKINIZ İZMİR  
KURUM  
SÜREKLİ

**HALKIN BİLGİLENDİRİLMESİ VE KATILIMI TOPLANTISINA DAVET**

İlçemizdeki Sanayi ve Ticaret Bakanlığı ile Finansman kapsamında T.C. Akçakoca Belediyesi tarafından yürütülen projelerin "Akçakoca Bölgesi Kalkınma Projesi" ve "Akçakoca İlgili Yatırımların Çabuk Üzerine Çabuk İşleri"nin "Halkın Bilgilendirilmesi ve Katılımı" çerçevesinde gerçekleştirilecek olan "Halkın Bilgilendirilmesi ve Katılımı Toplantısı" düzenlenecektir.

İlçe Halk Mücadele Şubesi tarafından

T.C. Akçakoca Belediyesi

Toplantı Tarihi : 09.01.2024  
Toplantı Saati : 14.00  
Toplantı Yeri : T.C. Akçakoca Belediyesi Makul Salonu  
Toplantı Sahibi : T.C. Akçakoca Belediyesi  
Telefon : +90 288 611 41 19 - Faks : +90 288 611 26 55 - E-posta : belediye@akcakoca.bel.tr

RFP F5M-0004-02, İL BANK WB Akçakoca, Beylik Road ESMP, 30'12023\_TR  
RFP SEP-0005-02, İL BANK WB Akçakoca, Beylik Road, SEP, 30'12023\_TR  
RFP SEP-0006-02, İL BANK WB Akçakoca, SEP, SEP, 03'12023\_TR  
RFP SEP-0007-04, İL BANK WB Akçakoca, SEP, ESMP, 30'12023\_TR

Değerli





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Bu Proje Avrupa Birliği, Türkiye Cumhuriyeti ve Dünya Bankası tarafından ortaklaşa finanse edilmektedir

## Presentation Given in the Public/Stakeholder Consultation Meeting

 <p><b>SÜRDÜRÜLEBİLİR ŞEHİRLER PROJESİ II Çık Finansman</b> <b>AKÇAKOCA KAPALI PAZAR YERİ ÇANISI ÜZERİ</b> <b>GÜNEŞ ENERJİSİ SANTRALİ PROJESİ</b> Çıkın Etkileşim Konferansı ve Katılım Toplantısı 20 Ocak 2024</p>	 <p><b>Kapsam / Gündem</b></p> <ul style="list-style-type: none"> <li>Proje Müdürlüğü'nün faaliyetleri ve mevcut durumu</li> <li>Proje için gündem</li> <li>Proje için beklenen çıktılar ve etkiler</li> <li>Çıkın ve Stakeholder katılımı</li> <li>Çıkın değerlendirilmesi ve sonuçları</li> <li>Çıkın değerlendirilmesi ve sonuçları</li> <li>Çıkın değerlendirilmesi ve sonuçları</li> <li>Çıkın değerlendirilmesi ve sonuçları</li> </ul>
 <p><b>Proje Yürütücüsü, İşbirlikçileri ve Finansmanı</b></p> <p>İTİBANK, ÇANIS, ÇANIS</p>	 <p><b>Proje Finansmanı</b></p> <ul style="list-style-type: none"> <li>Proje için toplam 100 milyon Euro'ya kadar enerji sektörü için kredi olanakları sağlanmaktadır. Bu kredi, ÇANIS ve ÇANIS tarafından yönetilmektedir.</li> <li>Proje için toplam 100 milyon Euro'ya kadar enerji sektörü için kredi olanakları sağlanmaktadır. Bu kredi, ÇANIS ve ÇANIS tarafından yönetilmektedir.</li> <li>Proje için toplam 100 milyon Euro'ya kadar enerji sektörü için kredi olanakları sağlanmaktadır. Bu kredi, ÇANIS ve ÇANIS tarafından yönetilmektedir.</li> </ul>
 <p><b>Proje Finansmanı</b></p> <p>Çıkın değerlendirilmesi ve sonuçları</p>	 <p><b>Proje Finansmanı</b></p> <p>Çıkın değerlendirilmesi ve sonuçları</p>
 <p><b>Proje Finansmanı</b></p> <p>Çıkın değerlendirilmesi ve sonuçları</p>	 <p><b>Proje Finansmanı</b></p> <p>Çıkın değerlendirilmesi ve sonuçları</p>







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## Photographs from the Public/Stakeholder Consultation Meeting





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Yüksek İhtisas Komisyonu ile Avrupa Birliği, Türkiye Cumhuriyeti ve Dünya Bankası arasında imzalanmış olan Ortak Kararname ile Türkiye Cumhuriyeti ile Avrupa Birliği arasında imzalanmış olan Ortak Kararname ile

## Participant List



Akçakoca Bisiklet Yolları Projesi  
Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi

HALKIN BİLGİLENDİRİLMESİ VE KATILIMI TOPLANTISI  
09.01.2024

No	Ad Soyad	Meslek	KATILIMCI ÜSTESİ	
			TEMSİL ETTİĞİ KURUM / YERLEŞİM YERİ	Adres
1		Ali İsmail	Akçakoca Belediyesi	
2		Ali İsmail	Akçakoca Belediyesi	
3		Ali İsmail	Akçakoca Belediyesi	
4		Ali İsmail	Akçakoca Belediyesi	
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20		Ali İsmail	Akçakoca Belediyesi	



Akçakoca Bisiklet Yolları Projesi  
Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi

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20		Ali İsmail	Akçakoca Belediyesi	





Finansmanlı Türkiye Cumhuriyeti, Avrupa Birliği, Türkiye Cumhuriyeti ve Dünya Bankası tarafından desteklenen Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi



**Akçakoca Bisiklet Yolları Projesi**  
**Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi**

**HALKIN BİLGİLENDİRİLMESİ VE KATILIMI TOPLANTISI**  
**09.01.2024**

No	KATILIMCI	KATILIMCI ÜSTESİ		Durum	Notlar
		MESLEĞİ	TEMSİL ETTİĞİ KURUM / YERLEŞİM YERİ		
1		Emel Akın	Emel Akın		
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**Akçakoca Bisiklet Yolları Projesi**  
**Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi**

**HALKIN BİLGİLENDİRİLMESİ VE KATILIMI TOPLANTISI**  
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